

**MARPLE TOWNSHIP
227 South Sproul Road
Broomall, PA 19008**

FORM OF PROPOSAL

For

Sale of Used Vehicles

February 2017

INVITATION TO BIDDERS

Marple Township
Delaware County, Pennsylvania

Notice is hereby given that sealed bids will be received by the Township of Marple at the office of the Township Manager, 227 South Sproul Broomall, PA 19008, until 10:00 AM (prevailing time) on Wednesday, March 9, 2017 for the:

Sale of Used Vehicles

The bids will be open and publicly read on the aforementioned date, at 10:30 AM (prevailing time) in the I. Newton Kerber Meeting Room at the Marple Township Building, 227 South Sproul Road, Broomall, PA 19008.

Specifications and bidding documents may be obtained at the office of the Township Manager, 227 South Sproul Road, Broomall, PA 19008.

Bids must be accompanied by a certified or bank check in the amount of ten (10) percent of the total bid price payable to Marple Township. The bids must be on the forms furnished in the bid documents and enclosed in a sealed envelope plainly labeled on the outside with the bidders name and "Used Vehicle Bid" and addressed to the Township at the above address.

Notice is hereby given to the conditions contained in the bid documents particularly to the sale of the vehicles in "as is" condition and the legal requirements for payment of full purchase price. The vehicles are available for inspection at the Township Municipal Building.

The Township reserves the right to reject any and all bids, or parts thereof, and to waive any informality in the bidding, as they deem in the best interest of the Township.

Marple Township

By: Anthony T. Hamaday
Township Manager

MARPLE TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA
2017 Sale of Used Vehicles

INSTRUCTIONS TO BIDDERS
SALE OF USED VEHICLES

ARTICLE I - DEFINITIONS

Bid proposals for the purchasing of the Used Vehicles and Equipment shall be submitted on the forms provided herein. All bids shall be sealed in an envelope and mailed or delivered to the address stated in the Invitation to Bid.

ARTICLE II - BID SECURITY

Security amounting to at least 10% of the Total Bid Price is required to be submitted with each proposal. Security is acceptable in the form of a Certified Check, Bank Cashier Check or Trust Company Treasurer's check made payable to "Marple Township". Personal Checks and cash are not acceptable. Security deposits of the successful bidder will be applied to the purchase price.

Unless specifically indicated in the proposal, all bid quotations are required on a "Per Unit Basis".

MARPLE TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA
2017Sale of Used Vehicles

GENERAL CONDITIONS
SALE OF USED VEHICLES & EQUIPMENT

ARTICLE I - GENERAL CONDITIONS,

The Township Board of Commissioners reserves the right to accept or reject any or all bids, in whole or in part.

ARTICLE II -- STATUS OF THE VEHICLES/EQUIPMENT

The Township used vehicles and equipment are sold on an "as is" basis. The description of each vehicle and equipment, when so stated, has been compiled to the best of our knowledge and belief, however, the Township does not warrant or guarantee the serviceability or suitability of the vehicles or equipment listed. The Township **DOES NOT** warrant the merchantability of the vehicles/equipment, nor does the Township warrant that the vehicles/equipment are fit for a particular purpose, and all implied warranties are hereby disclaimed. All bidders are invited and urged to inspect the vehicles/equipment prior to the submission of bids. The Township will not furnish labor or equipment for the purpose of such inspections.

ARTICLE III -- AWARD OF BIDS

The sale of these vehicles and equipment will be made to the best responsible bidder unless all bids are rejected in which case there will be no sale. The best responsible bidder will be informed of his award by an official letter and he shall be legally bound to the Terms of Sale as outlined immediately below. Failure of the successful bidder to comply with the Terms of Sale shall result in the forfeiture of his bid security not as a penalty, but as liquidated damages.

ARTICLE IV - TERMS OF SALE

1. The purchaser shall furnish all labor and transportation and pay for all costs in the removal of the vehicles and/or equipment.
2. **Payment:** Payment for the vehicles/equipment may be made by cash, certified check, bank cashier check or trust company treasurer check payable to the Township of Marple. Personal checks are not acceptable.
3. **Sales Tax:** All sales of the used Township vehicles/equipment are subject to Pennsylvania Retail Sales Tax unless an exemption certificate is filed by the purchaser with the Township.
4. All vehicles/equipment must be removed within ten (10) days after the parties complete the sale.

ARTICLE V --VEHICLE /EQUIPMENT INSPECTION

All vehicles/equipment will be available for inspection at the Marple Township Public Works facility, 446 Marpit Road, Broomall, PA 19008 from 8:30 AM to 3:30 PM Monday thru Friday. Arrangements to inspect the vehicles must be made by contacting Anthony Hamaday, Township Manager at (610) 356-4040.

Under no circumstances will the vehicles be allowed to be test-driven.

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DELAWARE COUNTY, PENNSYLVANIA
2017 Sale of Used Vehicles

GENERAL CONDITIONS
SALE OF USED VEHICLES/EQUIPMENT

I hereby certify that I have read, understand and agree to all the conditions outlined in the Notice to Bidders, Instructions to Bidders and General Conditions and all other parts of these Contract Documents and further state that I agree to purchase and remove the specified used vehicles/equipment from the Marple Township Municipal Building for the following prices.

- **VEHICLE No. 1**
YEAR: 2011
MAKE: Ford
MODEL: Crown Victoria (Police Interceptor) Unit #3
VEHICLE IDENTIFICATION NO.: 2FABP7BVXBX175727
MILEAGE: 114919
CONDITION: Excellent Condition
EQUIPMENT: V-8

Bid Amount - Vehicle No. 1:

BID PRICE: _____
(price in figures - total unit price)

BID PRICE: _____
(price in writing - total unit price)

- **VEHICLE No. 2**
YEAR: 1988
MAKE: Ford Cargo
MODEL: 7000 Chassis w/ Johnston 600 Sweeper Body
VEHICLE IDENTIFICATION NO.: 9BFXH70P0JDM04302
MILEAGE: n/a
CONDITION: Good running condition, new motor, sweeper good working condition
EQUIPMENT: Sweeper body, brushes, Separate sweeper motor. P-1

- **This vehicle has a minimum acceptable bid of \$5,000**

Bid Amount - Vehicle No. 2:

BID PRICE: _____
(price in figures - total unit price)

BID PRICE: _____
(price in writing - total unit price)

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GENERAL CONDITIONS
SALE OF USED VEHICLES/EQUIPMENT

- **VEHICLE No. 3**
YEAR: 2011
MAKE: Ford
MODEL: Crown Victoria (Police Interceptor) Unit # 5
VEHICLE IDENTIFICATION NO.: 2FABP7BV8BX175726
MILEAGE: 103430
CONDITION: Good Condition
EQUIPMENT: V-8

Bid Amount - Vehicle No. 3:

BID PRICE: _____
(price in figures - total unit price)

BID PRICE: _____
(price in writing - total unit price)

- **VEHICLE No. 4**
YEAR: 2011
MAKE: Ford
MODEL: Crown Victoria (Police Interceptor) Unit # 7
VEHICLE IDENTIFICATION NO.: 2FABP7BV6BX175725
MILEAGE: 94212
CONDITION: Excellent Condition
EQUIPMENT: V-8

Bid Amount - Vehicle No. 4:

BID PRICE: _____
(price in figures - total unit price)

BID PRICE: _____
(price in writing - total unit price)

- VEHICLE No. 5**
YEAR: 2008
MAKE: Ford
MODEL: Focus
VEHICLE IDENTIFICATION NO.: 1FAHP35N88W115352
MILEAGE: 67298.5
CONDITION: Bad Head Gasket
EQUIPMENT: V-8

Bid Amount - Vehicle No. 5:

BID PRICE: _____
 (price in figures - total unit price)

BID PRICE: _____
 (price in writing - total unit price)

BID PROPOSAL SUMMARY

TOTAL ITEMS BID: _____

TOTAL BID PRICE: _____
 (price in figures – total for all vehicles bid)

TOTAL BID PRICE: _____
 (price in writing – total for all vehicles bid)

NOTE: please place the words "*NO BID*" on those items to which no bid will be placed.

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Accompanying this proposal is a certified check or bid bond in the amount of \$ _____ dollars, payable to Marple Township which it is agreed, shall be retained as liquidated damages by the owner if the undersigned fails to comply with the Terms of Sale, The undersigned hereby certifies that this Proposal is genuine and not collusive or submitted in the interest on behalf of any person, firm or corporation not herein named, and has not induced any other person from refraining from bidding and has not in any way sought by collusion to secure for himself an advantage over any other bidder.

Company: _____

Address: _____

Phone No. () _____

Fax No. (_____)

Signed: _____

Name & Title (printed): _____

Date: _____



