

Agenda

Township of Marple – Board of Commissioners – Michael Molinaro, President
Regular Meeting – November 10, 2014 – 7:00 pm

1. Call to Order

2. Pledge of Allegiance

3. Roll Call – Commissioners & Staff

♦ **Executive Session** – held at 6 PM prior to the meeting to discuss Litigation and Personnel

1. Presentation to Marple Township Citizens Police Academy – Sgt. H. Tony Colgan

2. 2015 Budget Presentation - Edward O'Lone Finance Director

3. Public Forum

4. Board Minutes

- Regular Meeting – October 13, 2014

5. Disbursement Report and Check Register #2014-11

6. Resolution #3574 – Transfers General Fund \$28,640.86

MOTION: To adopt/not adopt Resolution #3574 authorizing the transfers to be made in the General Fund in the amount of \$28,640.86 for the month of October, 2014 as outlined in the Resolution and as recommended by the Director of Finance.

7. Resolution #3575 – Transfers Refuse Fund \$1,647.54

MOTION: To adopt/not adopt Resolution #3575 authorizing the transfers to be made in the Refuse Fund in the amount of \$1,647.54 for the month of October, 2014 as outlined in the Resolution and as recommended by the Director of Finance.

8. Resolution #3576 – Transfers Paxon Fund \$ 1,453.21

MOTION: To adopt/not adopt Resolution #3576 authorizing the transfers to be made in the Paxon Fund in the amount of \$1,453.21 for the month of October, 2014 as outlined in the Resolution and as recommended by the Director of Finance.

9. Escrow Release No. 4 - Galco Group LLC – 1282 Cedar Grove Road

MOTION: To approve/not approve Escrow Release # 4 in the amount of \$41,565.00 of with \$39,276.50 is payable to the Galco Group, LLC for construction to date in the subdivision and \$2,288.50 is payable to the Township for reimbursement of engineering observations to date in the subdivision as recommended by the Township Engineer.

10. Resolution #3577 - Sewage Facilities Planning Module, Crozer Ambulatory Care Center, 50 Lawrence Road.

MOTION: To adopt/not adopt Resolution #3577 adopting the Sewage Facilities Planning Module for the proposed Crozer Ambulatory Care Center Development, 50 Lawrence Road and authorize the proper Township Officials to submit said module to PA DEP for approval.

11. Marple Township Employees Bargaining Unit Contract Ratification

MOTION: To approve/not approve the Collective Bargaining Agreement reached with the Marple Township Employees Bargaining Unit employees which will run from January 1, 2015 through December 31, 2016.

12. Code Waiver – Don Guanella Village – 2014 Christmas Tree Sale

MOTION: To approve the request of the Don Guanella Village, 1799 S. Sproul Road to conduct their annual Christmas tree sale for 2014 and permit limited event advertising signage only on the property as approved by the Code Enforcement Department subject to the provisions outlined in Section 300-115.

13. Bid Award – Leasing of Golf Carts (PHCC)

MOTION: To award the Bid for Leasing of Golf Carts Contract, Alternate No. 1 – 5Yr lease at an annual lease cost of \$81,128 to Golf Car Specialties of Pottstown, PA being the only responsible bidder and as recommended by the Golf Professional and Superintendent of Paxon Hollow C.C.

14. Code Waiver – Joseph Abbonizio – Sproul Lanes 745 W. Sproul Road – Christmas Tree Sale

MOTION: To approve the request of Joseph Abbonizio, 745 W. Sproul Road (Sproul Lanes) to conduct a Christmas tree sale for 2014 and permit limited event advertising signage only on the property as approved by the Code Enforcement Department subject to the provisions outlined in Section 300-115.

15. Permission to Advertise – Tax Collector

MOTION: To direct the proper Township Officials to advertise a proposed Ordinance authorizing the Township Tax Collector to initiate a process of collecting the rents of tenants of delinquent taxpayer landlords for consideration at the December 8, 2014 regular Business meeting.

16. Permission to Advertise – 2015 Budget

MOTION: To direct the proper Township Officials to advertise the following proposed Ordinances for the adoption of the 2015 Township Budget to be considered at the December 8, 2014 Regular Meeting:

- Appropriations for 2015
- 2015 Real Estate Tax Millage

17. Special Event & Signage Request – Friends of the Marple Library

MOTION: To approve/not approve the request of the Friends of the Marple Library to conduct their November Book Sale at the Library on November 20 – 23, 2014 and permit limited event advertising signage on the Township's properties as approved by the Code Enforcement Department both subject to the provisions outlined in Section 300-115 of the Township Code.

18. Escrow Release #4 Phase I – Ravenscliff Subdivision

MOTION: To approve/not approve escrow release #4 Phase I in the amount of \$34,920.00 payable to the Developer subject to payment of all current outstanding engineering inspection bills in phase I.

19. Other Business

Township Building/ PHCC HVAC Update

20. Adjourn

Resolution No. 3574

RESOLVED, that the Board of Commissioners of the Township of Marple, County of Delaware, Pennsylvania, hereby authorize transfers to be made in the General Fund between the following accounts for the month of October 2014 :

<u>Transfer From</u>	<u>Transfer To</u>	<u>Account Name</u>	<u>Transfer Amount</u>
001-0401-3000-000-0000	001-0403-1140-000-0000	Tax Collector (Elected) Salary	\$ 1,346.16
001-0401-3000-000-0000	001-0403-1610-000-0000	Social Security	\$ 102.98
001-0404-3141-000-0000	001-0408-3132-000-0000	General Engineering	\$ 20,932.80
001-0409-7400-000-0000	001-0409-1510-000-0000	Non Occ A & S Insurance	\$ 2.74
001-0410-7600-000-0000	001-0410-3730-000-0000	Repairs & Maint- Bldg & Grrds	\$ 158.24
001-0413-1000-000-0000	001-0413-2610-000-0000	Computer Software/Hardware	\$ 733.12
001-0413-1000-000-0000	001-0413-3000-000-0000	Other Services & Charges	\$ 269.59
001-0413-1000-000-0000	001-0413-7400-000-0000	Capital Equipment - General	\$ 148.49
001-0414-3000-000-0000	001-0414-3400-000-0000	Advertising & Printing	\$ 420.72
001-0430-7400-000-0000	001-0430-3740-000-0000	Maintenance on Equipment	\$ 2,670.17
001-0434-0001-000-0000	001-0434-2600-000-0000	Minor Equipment	\$ 219.93
001-0454-3000-000-0000	001-0454-7100-000-0000	Property Maintenance	\$ 1,538.52
001-0480-3100-000-0000	001-0480-3010-000-0000	Petty Cash Expense - Municipal	\$ 97.40
			<u>\$ 28,640.86</u>

RESOLVED, this 10th day of November, 2014.

**TOWNSHIP OF MARPLE
BOARD OF COMMISSIONERS**

By:

Michael K. Molianro, President
Board of Commissioners

ATTEST:

Sharon L. Angelaccio
Township Secretary

Resolution No. 3575

RESOLVED, that the Board of Commissioners of the Township of Marple, County of Delaware, Pennsylvania, hereby authorize transfers to be made in the Refuse Fund between the following accounts for the month of October 2014 :

<u>Transfer From</u>	<u>Transfer To</u>	<u>Account Name</u>	<u>Transfer Amount</u>
004-0427-3851-000-0000	004-0427-2610-000-0000	Computer Software	\$ 111.00
004-0427-3851-000-0000	004-0427-3740-000-0000	Maintenance & Repair Equip	\$ 1,536.54
			<u>\$ 1,647.54</u>

RESOLVED, this 10th day of November, 2014.

**TOWNSHIP OF MARPLE
BOARD OF COMMISSIONERS**

By:

Michael K. Molinaro, President
Board of Commissioners

ATTEST:

Sharon L. Angelaccio
Township Secretary

Resolution No. 3576

RESOLVED, that the Board of Commissioners of the Township of Marple, County of Delaware, Pennsylvania, hereby authorize transfers to be made in the Paxon Hollow Fund between the following accounts for the month of October 2014 :

<u>Transfer From</u>	<u>Transfer To</u>	<u>Account Name</u>	<u>Transfer Amount</u>
005-0452-3000-000-0000	005-0452-3731-000-0000	Maint & Repair - Cart Barn	\$ 1,014.21
005-0452-3000-000-0000	005-0452-3732-000-0000	Maint & Repair - Clubhouse	\$ 439.00
			<u>\$ 1,453.21</u>

RESOLVED, this 10th day of November, 2014.

**TOWNSHIP OF MARPLE
BOARD OF COMMISSIONERS**

By:

Michael K. Molinaro, President
Board of Commissioners

ATTEST:

Sharon L. Angelaccio
Township Secretary

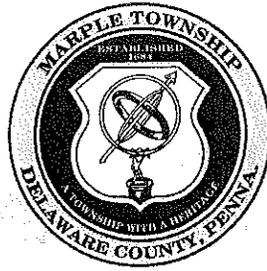
Board of Commissioners

Michael K. Molinaro, President
John J. Lucas, Vice President
Joseph A. Rufo
Jan G. Ceton
Robert Fortebuono
John R. Longacre, II
Daniel D. Leefson

Anthony T. Hamaday
Township Manager

Sharon L. Angelaccio
Township Secretary

J. Adam Matlawski, Esq.
Township Solicitor



227 South Sproul Road
Broomall, PA 19008-2397
www.marpletwp.com

October 17, 2014

John P. Capuzzi, Jr.
Treasurer

Kathleen M. Yanoshak
Controller

Edward E. O'Lone, CPA
Director of Finance

Joseph C. Romano
Director of Code Enforcement

Edward T. Cross
Director of Public Works

Joseph A. Mastronardo, P.E.
Township Engineer

Jan G. Ceton
Emergency Management Coordinator

MRPL 0120

Joseph Romano, Director of Code Enforcement
Marple Township
227 South Sproul Road
Broomall, PA 19008

**RE: The Galco Group, LLC. – 1282 Cedar Grove Road
Escrow Release #4**

Dear Mr. Romano:

We received a written request dated September 18, 2014 from The GALCO Group for a reduction of escrow funds in connection with the referenced project.

Based on our observation of the work, we recommend the following release:

Original Escrow Amount	\$	167,940.25
Released to Date	\$	<u>75,328.25</u>
Balance Prior to the Release	\$	92,612.00
Recommended by this Release	\$	<u>41,565.00</u>
Balance After This Release.....	\$	51,047.00

We have adjusted the request to withhold funds for the site as-built plan until plans for all lots have been received and approved. Please note, a partial release from contingency funds in addition to the total release of funds for engineering inspection is included for reimbursement of outstanding Township expenses for engineering inspection.

Attached is a Declaration of Completion to be signed by the Township Manager. Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Sincerely,

Joseph A. Mastronardo, PE
Senior Engineer
PENNONI ASSOCIATES INC.
Township Engineer
JAM/epj

cc: Anthony Hamaday, Township Manager ✓
Edward Gallagher, Jr., The Galco Group

**THE GALCO GROUP, LLC. – 1282 CEDAR GROVE ROAD
DECLARATION OF COMPLETION
ESCROW RELEASE No. 4**

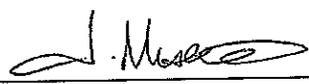
We the undersigned hereby declare that the work performed by The GALCO Group, relative to construction at 1282 Cedar Grove Road has been completed to the extent of \$116,893.25 and this Declaration authorizes the reduction of the escrow by the sum of \$41,565.00.

It is hereby agreed that the release of the said funds as authorized by this Declaration shall not be construed as the acceptance of work by the Township nor shall this Declaration act or constitute as any waiver by the Township of the work as completed. The Township reserves the right to inspect the said work and to require the Developer to correct any and all deficiencies.

Date: _____

Anthony Hamaday
Township Manager

Date: 10/17/2014



Joseph A. Mastronardo, PE
Senior Engineer
PENNONI ASSOCIATES INC.
Township Engineer

In accordance with the Township-Builders Escrow Agreement for public improvements for the above referenced project, we hereby request public monies to be released from escrow for the following items of work which have been completed:

Item	Description of Work	Scheduled value	Previously approved	This period	Total completed	Balance to finish
<u>MOBILIZATION</u>						
1	Mobilization	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
	Subtotal	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
<u>EROSIONS CONTROL</u>						
2	Rock Construction Entrance	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	\$0.00
3	18" Silt Fence	\$1,050.00	\$1,050.00	\$0.00	\$1,050.00	\$0.00
4	18" Compost Silt Sock	\$8,437.50	\$8,437.50	\$0.00	\$8,437.50	\$0.00
5	North American Green Erosion Blanket	\$14,400.00	\$3,600.00	\$3,600.00	\$7,200.00	\$7,200.00
6	Construction Safety Fence	\$820.00	\$205.00	\$410.00	\$615.00	\$205.00
7	Inlet Protection	\$1,200.00	\$300.00	\$600.00	\$900.00	\$300.00
8	Formula B Seeding, Supplements & mulch	\$14,340.00	\$3,585.00	\$3,585.00	\$7,170.00	\$7,170.00
	Subtotal	\$46,247.50	\$23,177.50	\$8,195.00	\$31,372.50	\$14,875.00
<u>PROPERTY CONTROL</u>						
9	Concrete Monuments	\$3,200.00	\$0.00	\$1,600.00	\$1,600.00	\$1,600.00
10	Iron Pipes at Property Corners	\$700.00	\$0.00	\$350.00	\$350.00	\$350.00
	Subtotal	\$3,900.00	\$0.00	\$1,950.00	\$1,950.00	\$1,950.00
<u>EARTHWORK</u>						
11	Earthwork	\$10,000.00	\$8,000.00	\$0.00	\$8,000.00	\$2,000.00
	Subtotal	\$10,000.00	\$8,000.00	\$0.00	\$8,000.00	\$2,000.00
<u>STORMWATER MANAGEMENT</u>						
12	Spread Basin w/Trench Drain	\$28,000.00	\$7,000.00	\$14,000.00	\$21,000.00	\$7,000.00
13	Level Spreader	\$1,000.00	\$0.00	\$500.00	\$500.00	\$500.00
	Subtotal	\$29,000.00	\$7,000.00	\$14,500.00	\$21,500.00	\$7,500.00
<u>UTILITIES</u>						
14	4" Sanitary Lateral Connection	\$3,200.00	\$1,600.00	\$1,600.00	\$3,200.00	\$0.00
15	6" Cleanouts	\$1,200.00	\$300.00	\$600.00	\$900.00	\$300.00
	Subtotal	\$4,400.00	\$1,900.00	\$2,200.00	\$4,100.00	\$300.00
<u>PAVING</u>						
16	Driveway Paving	\$8,000.00	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00
	Subtotal	\$8,000.00	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00
<u>SITE TREES</u>						
17	Acer Saccharum 3" B&B	\$2,100.00	\$525.00	\$525.00	\$1,050.00	\$1,050.00
18	Fraxinus Americana 3" B&B	\$2,100.00	\$525.00	\$525.00	\$1,050.00	\$1,050.00
19	Quercus Phellos 3" B&B	\$2,100.00	\$525.00	\$525.00	\$1,050.00	\$1,050.00
20	Crataegus 3" B&B	\$2,100.00	\$525.00	\$525.00	\$1,050.00	\$1,050.00
21	Acer Rubrum 3" B&B	\$2,100.00	\$525.00	\$525.00	\$1,050.00	\$1,050.00
	Subtotal	\$10,500.00	\$2,625.00	\$2,625.00	\$5,250.00	\$5,250.00
<u>ENGINEERING</u>						
22	As-Built Plans	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	Subtotal	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
<u>OLD CEDAR GROVE ROAD IMPROVEMENTS</u>						
23	Type C Inlet	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00
24	Replace Type "M" Lid with Type "C" Lid	\$750.00	\$750.00	\$0.00	\$750.00	\$0.00
25	18" RCCP, Bedding and Backfill	\$750.00	\$750.00	\$0.00	\$750.00	\$0.00
26	7" x 8" x 18" Concrete Curb	\$8,750.00	\$8,750.00	\$0.00	\$8,750.00	\$0.00
27	6" 2A Modified Stone Base Widening	\$4,625.00	\$4,625.00	\$0.00	\$4,625.00	\$0.00
28	3" Superpave 19 MM binder Widening	\$3,237.50	\$3,237.50	\$0.00	\$3,237.50	\$0.00
29	2" Superpave 9.5 MM Wearing Widening	\$3,375.00	\$0.00	\$3,375.00	\$3,375.00	\$0.00
	Subtotal	\$23,987.50	\$20,612.50	\$3,375.00	\$23,987.50	\$0.00

In accordance with the Township-Builders Escrow Agreement for public improvements for the above referenced project, we hereby request public monies to be released from escrow for the following items of work which have been completed:

Item	Description of Work	Scheduled value	Previously approved	This period	Total completed	Balance to finish
	Subtotal	\$146,035.00	\$70,315.00	\$34,845.00	\$105,160.00	\$40,875.00
	5% TOWNSHIP INSPECTION	\$7,301.75	\$5,013.25	\$2,288.50	\$7,301.75	\$0.00
	10% CONTINGENCY	\$14,603.50	\$0.00	\$4,431.50	\$4,431.50	\$10,172.00
	TOTAL AMOUNT OF CONSTRUCTION ESCROW FUNDS	\$167,940.25	\$75,328.25	\$41,565.00	\$116,893.25	\$51,047.00
	APPROVED THIS RELEASE			\$41,565.00		
	REMAINING BALANCE OF ESCROW FUNDS					\$51,047.00



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

INVOICE

Philadelphia, PA
215-222-3000 Fax: 215-222-3588

Remit Payment To:
Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproul Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice # : 573235
Invoice Date : 12/20/2013
Project : MRPL0120
Project Name : Galco Group - 1282 Cedar Grove Rd

For Services Rendered through: 12/1/2013

Contract Code: MRPL01

Construction observation for required site improvements, stormwater management and erosion and sediment pollution controls. Coordination with Township staff. Complete and issue recommendation for release from improvement securities escrow #3.

Phase : ** -- Professional Services**

Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Staff Engineer	12.25	95.00	1,163.75
Graduate Engineer	4.00	77.00	308.00
Municipal Engineer	2.00	115.00	230.00
Labor Total:	18.25		1,701.75
Phase Subtotal			1,701.75

Amount Due This Invoice

\$1,701.75

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INVOICES DUE ON RECEIPT. Invoices outstanding over 30 days will have a Service Charge of 1 1/2% per month.

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Phase : **** -- Professional Services

Labor

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Brunner, Christopher R. - Staff Engineer	10/29/2013	1.00
Brunner, Christopher R. - Staff Engineer	11/01/2013	1.00
Brunner, Christopher R. - Staff Engineer	11/05/2013	1.00
Brunner, Christopher R. - Staff Engineer	11/06/2013	1.00
Brunner, Christopher R. - Staff Engineer	11/07/2013	1.00
Brunner, Christopher R. - Staff Engineer	11/11/2013	1.25
Brunner, Christopher R. - Staff Engineer	11/13/2013	1.00
Brunner, Christopher R. - Staff Engineer	11/18/2013	1.00
Brunner, Christopher R. - Staff Engineer	11/26/2013	3.00
Brunner, Christopher R. - Staff Engineer	11/27/2013	1.00
Brunner, Christopher R.	Total:	12.25
Johnson, Eric P. - Graduate Engineer	11/19/2013	1.50
Johnson, Eric P. - Graduate Engineer	11/20/2013	0.50
Johnson, Eric P. - Graduate Engineer	11/25/2013	1.00
Johnson, Eric P. - Graduate Engineer	11/27/2013	1.00
Johnson, Eric P.	Total:	4.00
Mastronardo, Joseph A. - Municipal Engineer	11/15/2013	0.50
Mastronardo, Joseph A. - Municipal Engineer	11/22/2013	0.50
Mastronardo, Joseph A. - Municipal Engineer	11/25/2013	1.00
Mastronardo, Joseph A.	Total:	2.00
Labor Total:	18.25

INVOICES DUE ON RECEIPT. Invoices outstanding over 30 days will have a Service Charge of 1 1/2% per month.



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

INVOICE

Philadelphia, PA
215-222-3000 Fax: 215-222-3588

Remit Payment To:
Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproul Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice # : 575984
Invoice Date : 01/15/2014
Project : MRPL0120
Project Name : Galco Group - 1282 Cedar Grove Rd

For Services Rendered through: 12/29/2013

Contract Code: MRPL01

Construction observation for required site improvements, stormwater management and erosion and sediment pollution controls. Coordination with Township staff.

Phase : ** -- Professional Services**

Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Staff Engineer	7.25	95.00	688.75
Municipal Engineer	0.50	115.00	57.50
Labor Total:	7.75		746.25

Phase Subtotal

746.25

Amount Due This Invoice

\$746.25

Phase : ** -- Professional Services**

Labor

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Brunner, Christopher R. - Staff Engineer	12/06/2013	1.00
Brunner, Christopher R. - Staff Engineer	12/10/2013	2.00
Brunner, Christopher R. - Staff Engineer	12/11/2013	1.00
Brunner, Christopher R. - Staff Engineer	12/13/2013	1.00
Brunner, Christopher R. - Staff Engineer	12/17/2013	1.25
Brunner, Christopher R. - Staff Engineer	12/23/2013	1.00
Brunner, Christopher R.	Total:	7.25
Mastronardo, Joseph A. - Municipal Engineer	12/02/2013	0.50
Mastronardo, Joseph A.	Total:	0.50
Labor Total:		7.75



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

INVOICE

Philadelphia, PA
215-222-3000 Fax: 215-222-3588

Remit Payment To:
Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproul Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice #: 579830
Invoice Date: 02/17/2014
Project: MRPL0120
Project Name: Galco Group - 1282 Cedar Grove Rd

For Services Rendered through: 1/26/2014

Contract Code: MRPL01

Construction observation for required site improvements, and maintenance of erosion and sediment pollution controls; complete daily field reports. Coordination with Township staff.

Phase : **** -- Professional Services

Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Staff Engineer	5.00	100.00	500.00
Labor Total:	5.00		500.00
Phase Subtotal			500.00

Amount Due This Invoice

\$500.00

Phase : **** -- Professional Services

Labor

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Brunner, Christopher R. - Staff Engineer	01/02/2014	1.00
Brunner, Christopher R. - Staff Engineer	01/07/2014	1.00
Brunner, Christopher R. - Staff Engineer	01/10/2014	1.00
Brunner, Christopher R. - Staff Engineer	01/22/2014	2.00
Brunner, Christopher R.	Total:	5.00
Labor Total:		5.00



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

INVOICE

Philadelphia, PA
215-222-3000 Fax: 215-222-3588

Remit Payment To:
Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproul Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice #: 583739
Invoice Date: 03/24/2014
Project: MRPL0120
Project Name: Galco Group - 1282 Cedar Grove Rd

For Services Rendered through: 3/2/2014

Contract Code: MRPL01

Construction observation for required site improvements; complete daily field reports. Field meeting with contractor and neighboring property owners regarding off-site drainage conditions.

Phase : **** -- Professional Services

Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Staff Engineer	7.00	100.00	700.00
Municipal Engineer	1.00	118.00	118.00
Labor Total:	8.00		818.00
Phase Subtotal			818.00

Amount Due This Invoice

\$818.00

Phase : **** -- Professional Services

Labor

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Brunner, Christopher R. - Staff Engineer	01/27/2014	1.00
Brunner, Christopher R. - Staff Engineer	01/28/2014	1.00
Brunner, Christopher R. - Staff Engineer	01/29/2014	1.00
Brunner, Christopher R. - Staff Engineer	01/30/2014	1.00
Brunner, Christopher R. - Staff Engineer	02/03/2014	1.00
Brunner, Christopher R. - Staff Engineer	02/04/2014	1.00
Brunner, Christopher R. - Staff Engineer	02/05/2014	1.00
Brunner, Christopher R.	Total:	7.00
Mastronardo, Joseph A. - Municipal Engineer	02/27/2014	1.00
Mastronardo, Joseph A.	Total:	1.00
Labor Total:		8.00



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

INVOICE

Philadelphia, PA
215-222-3000 Fax: 215-222-3588

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Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproul Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice # : 591376
Invoice Date : 05/21/2014
Project : MRPL0120
Project Name : Galco Group - 1282 Cedar Grove Rd

For Services Rendered through: 4/27/2014

Contract Code: MRPL01

Construction observation for required site improvements; complete daily field reports. Review site conditions during rain event.
Project communications and coordination with Township staff.

Phase : ** -- Professional Services**

Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Staff Engineer	4.00	100.00	400.00
Municipal Engineer	0.50	118.00	59.00
Labor Total:	4.50		459.00
Phase Subtotal			459.00

Amount Due This Invoice

\$459.00

Phase : ** -- Professional Services**

Labor

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Brunner, Christopher R. - Staff Engineer	04/15/2014	1.00
Brunner, Christopher R. - Staff Engineer	04/16/2014	1.00
Brunner, Christopher R. - Staff Engineer	04/22/2014	1.00
Brunner, Christopher R. - Staff Engineer	04/25/2014	1.00
Brunner, Christopher R.	Total:	4.00
Mastronardo, Joseph A. - Municipal Engineer	04/15/2014	0.50
Mastronardo, Joseph A.	Total:	0.50
Labor Total:		4.50



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

INVOICE

Philadelphia, PA
215-222-3000 Fax: 215-222-3588

Remit Payment To:
Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproul Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice # : 595838
Invoice Date : 06/27/2014
Project : MRPL0120
Project Name : Galco Group - 1282 Cedar Grove Rd

For Services Rendered through: 6/1/2014

Contract Code: MRPL01

Multiple inspections to observe stormwater management controls during rain events.
Construction observation for required site improvements; complete daily field reports. Project communications and coordination with Township staff.

Phase : **** -- Professional Services

Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Staff Engineer	12.50	100.00	1,250.00
Municipal Engineer	0.50	118.00	59.00
Labor Total:	13.00		1,309.00
Phase Subtotal			1,309.00

Amount Due This Invoice \$1,309.00

Continued on next page...

INVOICES DUE ON RECEIPT. Invoices outstanding over 30 days will have a Service Charge of 1 1/2% per month.

...Continued from previous page

Phase : **** -- Professional Services

Labor

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Brunner, Christopher R. - Staff Engineer	04/28/2014	1.00
Brunner, Christopher R. - Staff Engineer	04/30/2014	1.00
Brunner, Christopher R. - Staff Engineer	05/01/2014	1.00
Brunner, Christopher R. - Staff Engineer	05/06/2014	1.00
Brunner, Christopher R. - Staff Engineer	05/08/2014	1.50
Brunner, Christopher R. - Staff Engineer	05/14/2014	1.00
Brunner, Christopher R. - Staff Engineer	05/15/2014	1.00
Brunner, Christopher R. - Staff Engineer	05/16/2014	1.00
Brunner, Christopher R. - Staff Engineer	05/19/2014	1.00
Brunner, Christopher R. - Staff Engineer	05/21/2014	1.00
Brunner, Christopher R. - Staff Engineer	05/27/2014	1.00
Brunner, Christopher R. - Staff Engineer	05/29/2014	1.00
Brunner, Christopher R.	Total:	12.50
Mastronardo, Joseph A. - Municipal Engineer	05/07/2014	0.50
Mastronardo, Joseph A.	Total:	0.50
Labor Total:		13.00

INVOICES DUE ON RECEIPT. Invoices outstanding over 30 days will have a Service Charge of 1 1/2% per month.



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

INVOICE

Philadelphia, PA
215-222-3000 Fax: 215-222-3588

Remit Payment To:
Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproul Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice #: 598858
Invoice Date: 07/18/2014
Project: MRPL0120
Project Name: Galco Group - 1282 Cedar Grove Rd

For Services Rendered through: 6/29/2014

Contract Code: MRPL01

Construction observation for required site improvements; stormwater management controls; complete daily field reports.
Project communications and coordination with Township staff.

Phase : ** -- Professional Services**

Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Staff Engineer	8.00	100.00	800.00
Labor Total:	8.00		800.00
Phase Subtotal			800.00

Amount Due This Invoice

\$800.00

Phase : ** -- Professional Services**

Labor

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Brunner, Christopher R. - Staff Engineer	06/03/2014	1.00
Brunner, Christopher R. - Staff Engineer	06/05/2014	1.00
Brunner, Christopher R. - Staff Engineer	06/09/2014	1.00
Brunner, Christopher R. - Staff Engineer	06/12/2014	1.00
Brunner, Christopher R. - Staff Engineer	06/18/2014	1.00
Brunner, Christopher R. - Staff Engineer	06/20/2014	1.00
Brunner, Christopher R. - Staff Engineer	06/23/2014	1.00
Brunner, Christopher R. - Staff Engineer	06/26/2014	1.00
Brunner, Christopher R.	Total:	8.00
Labor Total:		8.00



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

INVOICE

Philadelphia, PA

215-222-3000 Fax: 215-222-3588

Remit Payment To:
Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproul Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice # : 603504
Invoice Date : 08/22/2014
Project : MRPL0120
Project Name : Galco Group - 1282 Cedar Grove Rd

For Services Rendered through: 7/27/2014

Contract Code: MRPL01

Construction observation for required site improvements; stormwater management controls; complete daily field reports.
Site visit and review municipal file for gas line installation in potential wetland area. Coordination with contractor regarding road restoration requirements.
Project communications and coordination with Township staff.

Phase : ** -- Professional Services**

Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Staff Engineer	1.50	100.00	150.00
Municipal Engineer	2.00	118.00	236.00
Labor Total:	3.50		386.00
Phase Subtotal			386.00

Amount Due This Invoice

\$386.00

Phase : ** -- Professional Services**

Labor

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Brunner, Christopher R. - Staff Engineer	07/07/2014	1.50
Brunner, Christopher R.	Total:	1.50
Mastronardo, Joseph A. - Municipal Engineer	07/01/2014	2.00
Mastronardo, Joseph A.	Total:	2.00
Labor Total:		3.50



DEP Code No.
1-23011-110-3J

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE COMMISSIONERS of MARPLE TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA
(hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act", as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Broomall VII Associates, LP. has proposed the development of a parcel of land identified as
land developer

Crozer Ambulatory Care Center at Broomall, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify). _____

WHEREAS, The Township of Marple finds that the subdivision described in the attached
municipality

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Township of Marple hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I _____, Secretary, _____
(Signature)

Township Board of Commissioners, hereby certify that the foregoing is a true copy of the Township Resolution # _____, adopted, _____, 20____.

Municipal Address:

227 South Sproul Road
Broomall, Pennsylvania 19008-2397

Seal of
Governing Body

Telephone 610.356.4040

AGREEMENT

PREAMBLE

This Agreement made this day of November, 2014 by and between THE TOWNSHIP OF MARPLE (hereinafter referred to as "Employer" or "Township") and the MARPLE TOWNSHIP EMPLOYEES BARGAINING Unit (hereinafter referred to as "Unit").

PURPOSE

It is the intent and purpose of the parties hereto to promote harmonious and cooperative relationships subject, however, to the paramount right of the public to keep inviolate the guarantee for their health, safety and welfare. Unresolved disputes between the Township and the Unit are injurious to the public and both parties are, therefore, aware that adequate means must be established for minimizing them and providing for their resolution. The Township and Unit agree that this overall policy may be best accomplished by negotiating in good faith in entering into written agreements evidencing the results of such negotiations and establishing procedure to provide for the protection of the rights of the Township and the Unit and to insure to the public, orderly and uninterrupted service.

ARTICLE I **RECOGNITION**

Section 1.

Employer recognizes and acknowledges that, pursuant to the Pennsylvania Public Employee Relations Act ("Act 195"), the Unit has been certified as the sole and exclusive representative for the purpose of collective bargaining of all the Employer's eligible full-time regular employees as contemplated by the Certification of Representative of the Pennsylvania Labor Relations Board at PERA-R-84-222-E; but specifically excluded are all management level employees, supervisory employees, confidential employees, professional employees and guards, as those terms are defined in Act 195 and as well as per diem employees and part-time regular employees who regularly are scheduled to work less than thirty-two (32) hours per week; and temporary employees, and summer employees and all salaried/exempt employees.

Section 2.

Nothing herein contained shall be deemed to abridge, amend, waive or in any manner waive or modify the laws of the Commonwealth of Pennsylvania.

ARTICLE II **LAWS, ORDINANCES AND POLICIES**

In the administration of all matters covered by this Agreement, officials and employees are governed by the provisions of any existing or future laws and regulation of the Commonwealth of Pennsylvania applicable to employees covered by this Agreement.

ARTICLE III
INHERENT MANAGEMENT RIGHTS

Section 1.

The Employer reserves the right to manage and operate its establishment in such manner as it sees fit, including but not limited to:

- (a) The right to hire, transfer, promote, demote, lay off, discipline or discharge employees to the extent not modified by this Agreement;
- (b) The right to determine the kinds, quality of work and quantity of standards, job classifications, work schedules and work product required to the extent not modified by this Agreement;
- (c) The right to subcontract work and services and delete and discontinue departments and personnel within the Township Government;
- (d) The right to implement and put into effect any provision not in conflict with other governing laws.

Any dispute that may arise in connection with the exercise of any inherent managerial right shall not be arbitratable; provided, however, the question of whether or not the exercise deals with a managerial right is a proper subject for arbitration.

Section 2.

If in the exercise of the rights listed in Section 1, the Township subcontracts work or services that will result in the layoff of bargaining unit employees, the Township will first meet and discuss the matter with the Unit in an effort to minimize the impact on the dislocated employees. However, nothing shall preclude the Township from exercising its right to subcontract any and all work or services in conducting governmental functions to provide cost efficient government in the following circumstances:

- (a) Work not typically performed or able to be performed in a reasonable time or manner by the Unit.
- (b) Worked necessitated by an emergency situation or event.
- (c) Seasonal work

Section 3.

The above list of specific rights in this Article is not intended to be, nor shall it be considered, restrictive or a waiver of any rights of management not listed, whether or not such rights have been exercised by the Employer in the past; and the Employer shall not be bound by any past practice.

Section 4.

The Employer retains all rights, not expressly granted in this Agreement to the Unit or to the employees; the Employer is not subject to any duties not expressly assumed by this Agreement.

ARTICLE IV
STRIKE-LOCKOUT PLEDGE

During the term of this Agreement or any extension thereof there shall be no strikes, walkouts, stoppages of work, sit-downs, boycotts, or any other direct or indirect interference with the Employer's operation. The Employer agrees that there will be no lockout during the term of this Agreement or any extension thereof, in the event of any breach of this clause, the Employer and the Unit shall have the right to institute a suit in the appropriate court, for damages and/or injunctive relief, without regard to an without having to invoke, proceed under or abide by any provision for grievances and/or arbitration.

ARTICLE V
UNIT SECURITY, CHECK-OFF AND PROTECTION OF RIGHTS

Section 1.

Any employee who, on the effective date of this Agreement, has joined the Unit or who joins the Unit in the future must remain a member for the duration of this Agreement with the proviso that any such employee may resign from the Unit during a period of fifteen (15) days prior to the expiration date of this Agreement. The employee, if he wishes to resign, shall send a letter of resignation to the Employer with a copy to the Unit.

Section 2.

Any employee, who is a member of the Unit and fails to pay his dues (if applicable) in accordance with this maintenance and membership Agreement, shall be discharged by the Township within thirty (30) days after receipt of written notice to the Township from the Unit. Further, the Unit shall:

- (a) supply the Township Manager, upon request, sufficient proof of non-payment and/or non-tender of dues;
- (b) before making any demand upon the Employer to discharge an employee under this Unit Security provision, the Unit shall have forwarded, by registered mail, to the employee involved, a letter of notice that unless the delinquent initiation fees and dues are paid within thirty (30) days, a demand will be made upon the Township Manager for the employee's discharge.

Section 3.

Upon the presentation to the Employer of a duly executed authorization form, approved as a legality by the Employer, the Employer agrees to deduct from the pay of all the employees who are members of the Unit as defined in the preceding paragraphs, monthly dues and initiation fees, in such amounts as shall be certified by the Unit to be due it under the terms of its Bylaws (if applicable), and to remit the said sums thus deducted prior to the end of the monthly following that for which the deduction is made.

The Unit shall indemnify and hold the Employer harmless against any and all claims, suits, orders or judgments brought or issued against the Employer as the result of any action taken, initiated or brought against the Employer as the result of the provisions of this Article.

Section 4.

The Unit Security Clause as written, written shall be of no force and effect to the extent that the laws or the Constitution of the Commonwealth of Pennsylvania or of the United States renders the clause invalid.

ARTICLE VI
NON-DISCRIMINATION

Section 1.

The parties hereto shall not discriminate against any person with respect to hiring, compensation, promotion, terms or with respect to hiring, compensation, promotion, terms or conditions of employment or selection as stewards, because of the individual's race, color, religion, sex, national origin, political affiliation or proper exercise by any employee of their rights guaranteed by Act 195.

Section 2.

Unless otherwise provided herein, the masculine pronoun shall import the feminine; the singular number shall import the plural; and visa versa, as applicable.

ARTICLE VII
STEWARDS AND UNIT BUSINESS

Section 1 - Stewards

Any employee designated by the Unit as a Steward shall be deemed a Steward for the purpose of this Agreement, providing that the Unit shall designate one (1) Steward of the Unit as Chief Steward. There shall be one Steward for each of the separate work units described as follows:

- (a) Administrative and maintenance (Township Building and Police Clerical); Golf Course
- (b) Highway, Sewer, and Golf Course; Parks
- (c) Refuse Unit.

The total number of Stewards shall be no more than three (3) Stewards. The appropriate Steward shall be permitted to be present at formal grievance presentations subject to the provisions of Article XVIII. Stewards will be permitted a reasonable time to process grievances but first must obtain permission of his supervisor to leave the work area; such permission will not be unreasonably withheld.

The Steward or Stewards shall not be permitted to perform duties in relationship to the Unit membership during his or their regularly scheduled working hours, and shall confine his or their activities during the working hours to the processing of grievances only.

Section 2 - Supervisor List.

The Employer shall furnish the Unit with a written list of immediate (first line) supervisors; and, further, shall notify the Unit in writing of any changes therein on a timely basis.

ARTICLE VIII
UNIT VISITATION - BULLETIN BOARDS

Section 1.

The accredited representatives of the Unit shall be permitted to enter the Township premises after giving advance notice to the Township Manager during working hours with the proviso that at no such time shall such visitation rights interfere with the work requirements of any employee or the operation of his department or the Township.

Section 2.

The Unit may post notices and bulletins on the Bulletin Boards and/or designated areas on the Township Bulletin Boards as mutually agreed upon, but in no event less as one Board for each Department in areas mutually agreed upon, provided that such material is signed, dated and clearly identified as to source. No such material shall be posted which is profane, obscene or defamatory to the Township or its representatives or to any individual or which constitutes election campaign material. Any material that is posted by the Unit criticizing Employer actions or decisions shall not be posted without the Employer's written permission.

Section 3.

Upon written request with reasons from the Township Manager or his designee, the Unit shall remove any notice or other writings that violate this Section.

ARTICLE IX
SENIORITY - PROBATIONARY PERIOD

Section 1.

For the purpose of this Agreement, the term seniority shall not include any credit for part time employment and be defined as follows:

- (a) For the purpose of vacation entitlement and vacation selection preference, seniority shall mean the length of full time continuous service with the Township.
- (b) For the purpose of bidding on posted positions, seniority shall mean the length of full time continuous service within the bargaining unit. Preference shall be given to qualified employees on the basis of seniority and qualifications. Qualified shall mean an employee possesses the skills and ability necessary to perform the entire job at the time of bidding.
- (c) For the purpose of distribution of overtime, seniority shall mean the length of full time continuous service in the department in the position or positions with similar duties and responsibilities. If additional overtime help is needed the work will be given to other employees in other work groups or departments based on seniority and qualifications and overtime earnings.

- (d) For the purpose of bumping to another position following layoff, seniority shall mean the length of full time continuous service within the bargaining unit. An employee may only bump another employee if the bumping employee has the necessary skill and ability to perform the job in the judgment of management.
- (e) For the purpose of layoff and/or recall, seniority shall mean the length of full time continuous service with the Township in the jobs within the bargaining unit. Recall rights shall exist for three (3) months for non-probationary employees.

Section 2.

An employee's seniority for all purposes shall be broken so that no prior period or periods of employment shall be counted and his right to seniority shall cease upon the following:

- (a) Voluntary termination of his employment;
- (b) Discharge for cause; or
- (c) When recalled after layoff, upon his failure to return to work within a period of forty-eight (48) hours after the employee has received notification to so return; provided, however, if the employee notifies the Township within the said forty-eight (48) hours that he is not immediately available for work, but wishes to remain on the seniority list, he shall be retained on such list of a period of thirty (30) days subject to an extension, provided valid reason is given to the Township. Copy of any notice of recall from layoff shall also be mailed to the Unit.

Section 3.

When an employee whose continuous service has been broken by any of the above causes is again hired, he shall begin as a new employee of the Township.

Section 4.

All new employees considered for full time employment shall be regarded as temporary or probationary employees for the first sixty (60) calendar days of their employment and shall not be entitled to seniority during that period and may be discharged by the Employer without challenge by the Unit on the employee's behalf. Upon completion of the period of sixty (60) calendar days, the seniority of such employees, if retained as employees, shall be effective as of the date of their initial employment.

Section 5.

Employees on paid leave of absence shall accumulate seniority. Employees on unpaid leave of absence or on layoff status in excess of thirty (30) days shall not accumulate seniority after the thirty (30) days but shall have their seniority date adjusted upon their return to work. Probationary employees shall not be entitled to any benefits.

Section 6.

The names of all new employees shall be furnished to the Unit within the first thirty (30) days of employment.

Section 7.

The Township shall prepare and maintain bargaining unit seniority lists. Such lists shall be posted, semi-annually, on the Unit bulletin boards. Copies shall be provided to the Unit. In the event the Unit shall determine that the list as proposed contains any errors in seniority dates, it shall be the obligation of the Unit to so inform the Employer, who shall modify the lists if the Township agrees with the contentions of the Unit. In the event the Township is unable to agree that an error exists in the list as posted, the matter shall be referred to arbitration for determination. All lists thus prepared shall contain the employee's names, classifications and seniority dates.

ARTICLE X **LAYOFFS**

Section 1.

The right to determine whether or not a particular job is necessary and/or when a job vacancy exists is solely the right of the Employer.

Section 2.

In the event of a layoff due to a reduction in the required work force, the following will apply:

1. Probationary employees shall be laid off first.
 - a. In the laying off of Probationary Employees due regard shall be given to their length of service and their ability to perform the work, if any, that is available to such employees.
 - b. Probationary employees who are laid off have no Recall Rights.
 - c. Employees laid off in this manner will have recall rights for sixty (60) days in keeping with their seniority and ability to perform the available work.
2. If after laying off Probationary Employees it is necessary to layoff non-probationary employees the following system will be used.
 - a. Employees will be moved back into the Layoff Pool based on seniority. Providing however, that employees who possess skills necessary to the furtherance of the Township's work will be retained.
 - b. The necessary number to be laid off will be drawn from the Layoff Pool in order of reverse seniority.
 - c. Employees laid off in this manner will have recall rights for one (1) year in keeping with their seniority and ability to perform the available work.
 - d. Laid off employees shall receive payment for earned but not used vacation as quickly as possible, but not later than thirty (30) days after his layoff.

Section 3.

In the event of a subsequent job vacancy, no probationary employees on layoff will be recalled in the following manner:

- a. Employee will be recalled to work, which they had performed for the Township at the time of layoff in accordance with their seniority. If an employee is recalled to a job other than his original job his or her seniority shall be recognized providing such employee, in the opinion of the Employer, is qualified to do such work without a training period.
- b. When an employee is recalled to a lower job grade than that from which he or she was laid off, the employee shall, nevertheless, retain seniority of his recall rights.
- c. Recall after layoff -- When an employee is recalled after layoff, he is expected to return to work within forty-eight (48) hours after he received the "recall to work." However, if the employee notifies the Township within the said forty-eight (48) hours that he is not immediately available for work but wishes to remain on the seniority and recall list, he shall be retained on such list for a period of thirty (30) days subject to extension providing valid reasons are given to the Township and accepted by the Township.
- d. Copy of any notice of recall from layoff shall also be mailed to the Unit.
- e. The Township shall establish and maintain a Recall List by name and job classification in order of seniority and shall provide the Unit with a copy.

ARTICLE XI **TEMPORARY ASSIGNMENTS**

Section 1.

All employees shall be required to perform any and all temporary assigned duties, regardless of their usual or customary duties or job assignments providing they have the necessary skill and ability in the judgment of the Township.

Section 2.

When an employee is transferred to a temporary position he/she shall receive the rate of pay of the employee regularly assigned to that position. This wage adjustment will not be immediate upon vacation, sickness or absences of an immediate supervisor and must be approved by the Director of the Department for which the employee is assigned.

Section 3.

Temporary transfers need not be made according to seniority if in the opinion of the immediate Supervisor or Department Head this is not possible. Further temporary transfers may occur between Departments.

Section 4.

Employees assigned to a lower rated position will receive his/her regular rate of pay.

ARTICLE XII
SNOW EVENT POLICY

Section 1.

During snow events Truck Drivers will be required to perform designated duties in designated areas of the Township as required by the Director of Public Works or their Immediate Supervisor.

Section 2.

When called in to plow or perform other snow related work, each truck driver will be required to complete the plowing in each designed or assigned area to the satisfaction of the Director of Public Works or the Immediate Supervisor.

Section 3.

At the completion of plowing you're designed or assigned area you are required to remain on the job until dismissed by the Director of Public Works or the Immediate Supervisor.

Section 4.

Anyone leaving the work place during the snow event without proper approval or leaving the work place without notifying the Director of Public Works or the Immediate Supervisor will be subject to disciplinary action.

ARTICLE XIII
HOLIDAYS

Section 1.

All regular full-time employees shall be entitled to their normal hours of work at their regular rate of pay on the following holidays:

2015 - 2016

- | | | |
|---------------------------|---------------------|---------------------------------|
| 1. New Year's Day | 5. Memorial Day | 9. Thanksgiving Day |
| 2. Martin Luther King Day | 6. Independence Day | 10. Day Afterafter Thanksgiving |
| 3. President's Day | 7. Labor Day | 11. Christmas Day |
| 4. Good Friday | 8. Veteran's Day | 12. Four (4) Personal Days |

Section 2.

Personal days will renew yearly on the anniversary of the employees start date. There shall be no carry over of personal days from year to year. Personal days shall be requested by the employee at least two (2) days in advance in writing to management. Personal leave shall be granted unless there is a manpower shortage based on the sole discretion of management.

The Township's holiday calendar schedule shall serve as the official calendar.

Section 3.

When any of the above holidays fall on a Sunday, said day will be observed on the following Monday. If it falls on Saturday it will be observed on Friday.

Employees must work on their last regular working day before and their regular working day after a holiday to be paid for the holiday. An employee who is hospitalized or is on approve leave without pay or approved compensatory time off shall be exempt from this provision.

An employee who is hospitalized or on compensatory leave or approved leave without pay will be paid for a holiday even though he has not reported for work the day before or the day after a holiday.

Section 4.

If a holiday occurs on an employee's regularly scheduled day off, he shall at the option of the Employer, either receive a compensating day off or receive an additional day's pay. If a compensating day off is the option utilized, the specific day off shall be as mutually agreed upon by the Employer and the Employee.

Section 5.

Any hours worked on a holiday in excess of eight (8) hours will be paid at two and one-half (2 1/2) times the normal rate. First eight (8) hours will be paid at one and one-half times (1 1/2) the normal rate in addition to the holiday pay.

ARTICLE XIV
VACATIONS

Section 1.

Employees shall be entitled to the following vacation based upon service:

<u>YEARS WORKED</u>	<u>VACATION EARNED</u>
One Year	5 days
2 - 6 Yrs. Continuous service	10 days
7 - 14 Yrs. Continuous service	15 days
15 - 24 Yrs. Continuous service	20 days
25 or more Yrs. Continuous service	25 days

All employees employed by the Township prior to December 31, 1985, shall be entitled to twenty (20) days vacation for twelve (12) or more years of continuous service.

Vacation will be earned yearly based on the anniversary of the employees start date.

Employees must actually complete the years of service indicated (that is, past their anniversary date) before they may take additional vacation. No vacation may be accumulated from one calendar year to another except as provided herein.

Section 2.

Every attempt shall be made to schedule an employee's work so as to enable each employee to take the vacation to which he becomes entitled during the year. Vacation leave shall be granted at such times as are determined by the Employer to be consistent with the provision of full services to the public and in the best interest of the Employer; and within the constraints of the foregoing and to the extent possible and practical, seniority shall govern as to the election of specific vacation.

Section 3.

If a holiday falls within a vacation period, an additional vacation day shall be allowed. *(Ref. Article XII, Section 3)*

Section 4.

There shall be no anticipation of leave, vacation will not be granted before it is actually earned by the employee pursuant to the schedule contained herein.

Section 5.

If an employee schedules vacation in November or December and he is prevented from taking the vacation at that time by the Employer due to the press of business and scheduling difficulties, the employee shall be paid for all earned but unused vacation.

ARTICLE XV
SICK LEAVE

Section 1.

Sick leave benefits are a privilege, which the Employer grants with the understanding that these days are for illness wherein employee is unable to work.

Section 2.

Employees shall not accrue or be entitled to any sick leave during their probationary period of employment.

Section 3.

All employees shall be entitled each calendar year, to nine (9) working days of sick leave, calculated at three-fourths (3/4) of a day per month of continuous employment. No employee will automatically be credited with nine (9) sick days at the onset of each calendar; sick days are earned and credited per month pursuant to the provisions provided herein. Unused sick leave shall not exceed fifty (50) days.

Section 4.

Sick leave shall be granted when an employee is required to be absent from work because of:

- (a) illness of the employee;
- (b) contact with or exposure to a contagious disease rendering the employee's presence hazardous to fellow employees;
- (c) necessary medical or dental attention that cannot be scheduled during non-working hours.

Section 5.

Proof of illness or other inability to work, in a form satisfactory to the Employer, may be required if, for any of the reasons under paragraphs (a) (b) and/or (c) above, an employee is absent for three (3) consecutive work days, or if an illness occurs during an employee's annual leave. Any misrepresentation shall be cause for discharge.

Section 6.

No paid sick leave shall be granted unless the duly designated representative of the Employer is notified within two (2) hours before employee's regularly scheduled starting time on each day of the absence.

Section 7.

An employee who has twelve (12) months consecutive perfect attendance during the calendar year will be given two hundred and fifty dollars (\$250) bonus.

Section 8.

Employees can accrue up to fifty (50) days of sick time for which they will be paid for thirty-five (35) of the maximum accrued sick days only upon their normal retirement from the employment of Marple Township. Employees who upon their normal retirement that do not have the maximum accrued fifty (50) days, will be paid for one-half (1/2) of the days accrued at retirement. Employees who resign after fifteen (15) years of employment with the Township shall be paid for twenty-five (25) percent of the sick days accrued not to exceed the maximum fifty (50) days allowed. Employers agree to maintain a record of employee's sick time.

Section 9.

Employees who have accrued fifty (50) days of sick time will be eligible to use "Well Days". Well days are non punishable days given to employees who have accrued and banked the maximum fifty (50) days of sick time. Well days may be used only after all personal days have been used for the year and at the following schedule:

- ❖ 51, 52 or 53 sick days - 1 well day
- ❖ 54, 55 or 56 sick days - 2 well days
- ❖ 57, 58 or 59 sick days - 3 well days

There shall be no carry over or accumulation of well days beyond a year, maximum of three (3) days allowed per year.

ARTICLE XVI **LEAVES OF ABSENCE**

Section 1. Funeral Leave.

In the event of death of a member of the immediate family an employee shall be allowed up to a maximum of three (3) consecutive working days of absence, if necessary, at his straight time pay for the purpose of attending to the arrangements of the funeral and/or attendance at the funeral.

Section 2. Jury Duty.

An employee serving on Jury Duty will be excused, at straight time pay, for the time lost from his basic work week or weeks providing he turns in to the Township Treasurer any pay received for such Jury Duty and presents a receipt from the Township Treasurer to his Supervisor.

Section 3. Unit Meetings.

In the event an employee is required to attend a Unit Meeting called at the request of management, he shall receive his normal straight time pay for the time spent in the Unit meeting.

If an employee is required to attend an arbitration Meeting or Grievance and Procedure Meeting he shall receive his normal straight time pay for the time spent in the meeting. Attendance at such a meeting will be limited to the Shop Steward and the aggrieved employee or employees.

Section 4. Leaves of Absence Without Pay.

This section pertains to Leaves of Absence without Pay. Such leaves must be approved by the Employer.

Employees who have completed two (2) years of service may request and if conditions permit, receive a leave of absence for the following purposes:

Medical reasons not covered under the compensation provisions of this Agreement. This type of leave is to cover absences due to the employee's own medical condition and may include such conditions as pregnancy.

In the case of pregnancy an employee may use any vacation or accumulated sick leave during the time prior to the expected date of delivery or up to three (3) months after the actual date. Additional time beyond the three (3) month period may be granted provided a doctor's certificate sets forth the details of the condition requiring such additional leave.

In such cases of non-emergency absence the employee shall give the Township thirty (30) days advanced notice of the reason for the requested leave and the duration.

In no case shall the leave extend more than three (3) months and only one (1) leave may occur during any calendar year.

At the conclusion of any medical leave the employee must submit certification from the attending physician that the employee is able to resume work and perform the duties required by his or her job.

During such leave, the employee shall not engage in any gainful employment without prior agreement of the management.

Section 5. Military Duty.

All employees covered by the terms of this Agreement shall be entitled to the rights arising out of the terms of the Soldiers and Sailors Relief Act of 1940, the Universal Military Training and Service Act and the Amendments thereto.

All employees required to enter the military service or the National Guard on a temporary basis, shall be granted a leave of absence not to exceed fourteen (14) calendar days and shall be paid by the Township a sum which shall be equal to said employee's base rate of pay less the amount of any pay or credit received by the employee while on military service.

The Township will continue any payments due such employee while on leave of absence for training in the military reserves or National Guard to such funds as retirement, insurance, etc., but not to exceed fourteen (14) calendar days providing such absence affects his credits or coverage in such funds.

ARTICLE XVII
COMPENSATORY TIME

Section 1.

A All time worked beyond forty (40) hours must be approved by the Employer; and if approved, the employee shall receive compensatory time off at the one and one-half straight rate at the convenience of the Employer, in lieu of wages, to the extent that this is not in violation of any applicable law.

- B. If an employee's regular work week is less than forty (40) hours per week, and is requested to work overtime by the Employer, then employee shall receive compensatory time off at the straight time rate for each hour worked for such overtime up to (40) hours per week. After forty (40) hours worked in one week, Section 1(A) above shall govern for additional hours over forty (40) hours per week worked by said employee.
- C. An employee may bank up to three hundred and twenty (320) hours of compensatory time (i.e., 8 weeks - 240 hours - of overtime worked).
- D. An employee may use compensatory time within a reasonable period of requesting its use so long as Employer's operation is not unduly disrupted.
- E. An employee has the right to cash out the amount of compensatory time banked when leaving his or her job at the rate of pay received when leaving employment with the Township.
- F. If an employee accrues over the three hundred and twenty (320) hours he or she is entitled to bank, then the Employer shall pay to the employee one and one-half the straight rate for each additional hour over the three hundred and twenty (320) hours banked but unused by the employee.
- G. The employee has the right to decide whether to take compensatory time and bank it or to take overtime money as it is earned.
- H. Employer agrees to maintain a record of employee's compensatory time.

ARTICLE XVIII
LIFE AND ACCIDENT INSURANCE
DISABILITY INSURANCE

Section 1.

The Township shall provide Group Term Life and Accident and Dismemberment Insurance to full-time active employees covered under this agreement. The employer shall provide the following coverage's:

Group Term Life	\$25,000.00
Accidental Death and Dismemberment	\$25,000.00

Section 2.

The Township agrees to maintain and provide a non-occupational injury policy for non-work related injury. This shall be a short term disability contract with an independent carrier chosen by the Township and limited to a twenty-six (26) week duration and at a rate of seventy (70) percent of salary, such provisions as set forth by the terms and conditions of the present policy.

ARTICLE XIV
GRIEVANCE AND ARBITRATION PROCEDURE

Section 1.

Definition: A grievance is an allegation or complaint that there has been a breach, violation, misinterpretation, misapplication, or deviation from, the terms of this Agreement. All grievances shall reference the article of this contract alleged to be violated.

Step 1. Within two (2) working days after the occurrence of the grievance, it shall be taken up between the employee, his immediate supervisor and the Shop Steward. If no satisfactory disposition of the grievance is reached, then;

Step 2. Within five (5) working days after the decision of the supervisor under Step 1 above has been received by the Unit, the grievance shall be reduced to writing and presented by the aggrieved employee, the Shop Steward, and the representative of the Unit to the Township Manager. If no satisfactory disposition of the grievance is reached, then;

Step 3. Within fifteen (15) working days after the meeting held in Step 2, either side may submit a written request to the other that the dispute be referred to an impartial arbitrator to be appointed by mutual agreement of the parties. If the parties are unable to agree upon an arbitrator within ten (10) working days after either side has requested arbitration, then, on application of either party, the American Arbitration Association shall be requested to designate the impartial arbitrator in accordance with the existing practice. The designation so made shall be final and binding.

Section 2.

The arbitrator is to be selected by the parties jointly within ten (10) work days after notice has been given. If the parties fail to agree on an arbitrator, either party may notify the American Arbitration Association requesting a list of arbitrators. (The parties shall utilize the AAA procedures for selection of the arbitrator and for procedural time limits.)

Section 3.

In rendering a decision, the arbitrator shall be confined to the meaning and interpretation of the particular provision of this Agreement, which gave rise to the grievance.

Section 4.

The arbitrator shall not have the authority to change, amend, modify, supplement or otherwise alter this Agreement in any respect whatsoever and his/her sole function shall be to decide issues on the basis of facts and proper applications and interpretation of this Agreement.

Section 5.

The decision of the arbitrator shall be final and binding on the parties of this Agreement except, however that no decision of the arbitrator may be binding upon the Employer if the effect of the decision would be:

- (a) Violative of the laws of the Commonwealth of Pennsylvania.
- (b) Contrary to the express terms of the Agreement between the parties hereto; and
- (c) Involve matters of inherent managerial policy including, but not limited to, policy as to the functions and programs of the public employer, standards of service, its overall budget, utilization of technology, or the organization structure of selection and direction of personnel.

Section 6.

No decision of an arbitrator requiring legislative action to implement the said decision shall be binding upon the said Employer.

Section 7.

The costs of the arbitration shall be shared equally by the Township and the Unit.

Section 8.

The parties agree that the provisions of this Article shall constitute the only method for adjusting employee grievances. Individual employees are encouraged to discuss alleged grievances informally with their supervisors in an effort to amicably resolve differences prior to the institution of formal procedures. However, employees who circumvent the grievance procedure by engaging in work slowdowns or stoppages shall be subject to immediate discipline, including discharge.

Section 9.

If a grievance is not appealed within the time limits hereinbefore set forth, the grievance shall be deemed to be settled on the basis of the decision last made and shall not be eligible for further discussion or appeal. If a decision is not rendered within the time limits set forth, then the grievance shall be deemed to be denied and the grievance may be appealed to the next step if within the time limits established for such appeal.

Section 10.

Except as modified by the terms of this Agreement, no decision or award of arbitration shall be based upon past practices of the Township or common law of contract.

ARTICLE XX
DISCHARGE OR DISCIPLINARY ACTION
SUSPENSIONS

Section 1.

Any full time permanent employee may be discharged or disciplined with just cause.

Section 2.

Employees shall be discharged immediately without notice for the following reasons:

- ◆ Assault
- ◆ Threat of physical violence
- ◆ Being under the influence of liquor or controlled substances such as marijuana
- ◆ Refusal to obey a work order
- ◆ Sleeping on duty
- ◆ Absenting oneself without permission from place of work assignment
- ◆ Causing destruction of property
- ◆ Engaging in abusive behavior
- ◆ Excessive tardiness/abuse of sick time
- ◆ Causing destruction to private property, township property or township vehicles
- ◆ Unauthorized use of township equipment or vehicles

The parties agree that this list is not intended to be all inclusive.

Section 3.

In those classes of offenses, which warrant disciplinary action or discharge if repetitive such as lateness or absenteeism, the employer shall first provide a verbal warning. Where a warning has been provided, a suspension may be imposed in lieu of immediate discharge of up to five (5) day suspension may be imposed after the verbal notice has been issued by the employer. Further, an up to ten (10) day suspension may be imposed following the five (5) day suspension. Termination of employment will occur when the aforementioned disciplinary actions have been exhausted by the employer.

Any of the following reasons may be the cause for disciplinary action:

- ◆ Assault
- ◆ Threat of physical violence
- ◆ Being under the influence of liquor or controlled substances such as marijuana
- ◆ Refusal to obey a work order
- ◆ Sleeping on duty
- ◆ Absenting oneself without permission from place of work assignment
- ◆ Causing destruction of property
- ◆ Engaging in abusive behavior
- ◆ Excessive tardiness/abuse of sick time
- ◆ Causing destruction to property/township, property/township vehicles
- ◆ Unauthorized use of township equipment or vehicles

The parties agree that this list is not intended to be all inclusive.

Section 4.

All letters of warning, reprimand or discipline will be removed after two years (24 months) of the last offense.

ARTICLE XXI
LABOR MANAGEMENT COMMITTEE

Section 1.

A committee composed of representatives of the Unit and the Employer shall be established to resolve problems dealing with the implementation of the agreement, job assignment, case load/workload, health and safety, job scheduling or other matters related to the working conditions of the employees. These meetings shall be quarterly.

ARTICLE XXII
SUCCESSORS IN INTEREST

Section 1.

This agreement shall be binding upon the parties hereto. The Employer shall give notice of the existence of this Agreement to any transferee of the rights, obligations and duties now imposed upon said Employer under the terms of this Agreement. Nothing in this clause is deemed to preclude the Township from subcontracting or terminating job functions within its inherent managerial rights.

ARTICLE XXIII
LEGALITY

Section 1.

Both parties hereto specifically agree that it is their intent that this Agreement, under all circumstances, and in every respect, shall comply with all applicable statutes, governmental regulations or judicial decision, this Agreement shall automatically be adjusted to comply with the referred statutes, governmental regulations or judicial decisions.

ARTICLE XXIII
PENSION AND RETIREMENT

Section 1.

The Employer shall implement the new/revised Pension Plan adopted by the Board of Commissioners on January 9, 1989. This plan will be subject to all terms and conditions of said Plan and all accompanying Ordinances.

Section 2.

The retirement age of an employee for the purpose of pension benefits shall be sixty-five (65) years of age.

ARTICLE XXV
MEDICAL INSURANCE

Section 1.

The employer agrees to provide to qualified employees and dependents, full dental, vision, and prescription coverage.

The Township will provide at no cost or payroll contribution/deduction to employee, KEYSTONE 10 HMO or Keystone KPOS Direct C1-F1-O1/Personal Choice Vision for the duration of the contract (January 1, 2017). An employee may choose to retain Personal Choice 20 if the plan remains available from IBC. The employee shall pay the entire premium difference between the Keystone HMO and PC 20 which shall be deducted in equal payments from an employee's payroll check over the coverage period.

KEYSTONE 10 HMO and PERSONAL CHOICE 20 KPOS Direct C1-F1-O1 WILL BE THE ONLY HEALTH PLANS OFFERED PURSUANT TO THIS AGREEMENT.

Section 2.

A full-time employee who has alternative coverage available may elect to opt out of the coverage offered by the Township Medical Insurance Program. At the end of each year during which no medical coverage premiums are paid by the Township on behalf of that employee, the employee shall receive a bonus of fifteen hundred (\$1,500) dollars for single coverage, three thousand (\$3,000) dollars in lieu of Employee/Spouse Coverage or Employee/Child(ren) coverage, or five thousand (\$5,000) dollars in lieu of Family Coverage. The payment to the employee shall be made during the first pay period in December and shall not be added to the employee's base wages or included in any pension calculation. The employee shall be permitted to re-enroll in the Township Medical Insurance Program with the Township paying the applicable premium at any time prior to retirement by complying with the terms of the Township and third-party insurance carrier(s). Should the employee re-enroll in the Township Medical Insurance Program prior to the end of a calendar year, the bonus shall be prorated at one-twelfth (1/12) of the applicable bonus per month. An employee whose spouse is also covered by a medical insurance plan paid for by the Township is not eligible for the opt-out medical option.

Section 3.

If an excise tax should be instituted during the term of this agreement, or before a successor contract is reached, the Bargaining Unit and Township agree that:

- A. Any healthcare plans offered by the Township that trigger an excise tax under the Patient Protection and Affordable Healthcare Act (ACA) will either be modified or eliminated by agreement of the parties,
- B. The Township will have no authority to modify or eliminate any healthcare plan without the consent of the Association, and
- C. Notwithstanding A and B above, within 30 days of when the excise tax provisions take effect, no healthcare plan will be provided by the Township that exceeds the excise tax thresholds established by the ACA.

Section 4.

There shall be no duplication of medical benefits. The employer shall not provide any medical, vision, or prescription benefits to any qualified employee or dependent where there is a substantially equivalent duplication of said benefits.

ARTICLE XXVI
WAGES

Section 1.

The wage schedule (rate) listed as Exhibit "A" shall be incorporated into this Agreement.

Section 2.

New employees shall be hired at a rate of (\$.50) cents lower than the going rate for the given year for the particular position or classification for which they are hired. This shall be considered as the probationary rate for purposes of this agreement. At the end of the probation period the employee will be considered full time and move into the going rate for the position.

Section 3.

At no time during the duration of this agreement shall any employee hired after January 1, 2001 exceed the rate of a present employee in the same Classification and being compensated according to the rate specified on Exhibit "A".

Section 4.

The Employer retains the right to reevaluate the job and implement a new job grade system during the term of this agreement provided it has first met and discussed the new system with the Unit.

Section 5.

Any mutually agreed upon deduction for the purpose of contributions to a credit Unit will be made by the Employer. Deductions will be made upon written requests by the Employee and for the purpose set forth in this section only.

Section 6.

All hourly rates will increase according to the following:

- 2015 – Three percent (3%)
- 2016 – Three percent (3%)

Section 7.

The following classifications will be equalized beginning January 1, 2007:

- Turf Equipment Mechanic = Mechanic 1
- Turf Equipment Operator = Truck Driver
- Turf Laborer = Labor

ARTICLE XXVII
EFFECT OF AGREEMENT

The Township and the Unit acknowledge that this Agreement represents the results of collective negotiations between the parties conducted under and in accordance with the provisions of the Public Employees Relations Act and constitutes the entire agreement between the parties for the duration of the life of said Agreement; each party waiving the right to bargain collectively with each other with reference to any other subject, matter, issue, or thing whether specifically covered herein or wholly omitted here from and irrespective of whether said subject was mentioned or discussed during the negotiations preceding the execution of this Agreement.

ARTICLE XXVIII
DURATION

Section 1.

This Agreement shall take effect the 1st day of January, 2015, and shall remain in full force and effect for a term of twenty-four (24) months until the 1st day of January, 2017, and shall thereafter renew itself for successive terms of one (1) year by agreement of each party. Each Party hereto shall notify the other party at least one hundred and eighty (180) days prior to the end of the contract term of a desire to terminate this Agreement.

ARTICLE XXIX
WORK WEEK

Section 1.

The regularly scheduled work week for all full-time employees covered by this Agreement shall be forty (40) hours per week, covering not more than one-half (1/2) hr. (unpaid) shall be allowed for purposes of lunch, over and above the regularly scheduled work week aforesaid.

ARTICLE XXX
OVERTIME

Section 1.

Time and one half shall be paid for hours worked in excess of eight (8) continuous hours in one day or in excess of forty (40) hours worked in one week with the exception of non emergency call-ins pursuant to section 2 of this Article . Overtime within each department shall be distributed as equally as possible among those who are qualified to perform the work.

Section 2.

An employee called to work outside his scheduled tour of duty, shall be provided at least four (4) hours of straight rate pay for hours less than 4 hours or the actual time worked at the appropriate rate .

Section 3.

All overtime that is worked by the employee must be approved by the Employer. Further, the employer in lieu of cash compensation may provide compensatory time provided it is given in conformance with Article XVI (Sixteen) of the Agreement.

Section 4.

Employees required to work a double shift (16 hrs or more) will not go back on straight time until he or she has an eight hour rest period. After 16 consecutive hours of work, all hours worked will be paid at time and one-half. All employees will have a half hour paid break for every four hours of overtime worked.

ARTICLE XXXI
SHIFT DIFFERENTIAL

Section 1.

The Township shall provide to full-time employees regularly assigned to second or third shift a wage differential of .20 per hour over and above the individual's rate.

ARTICLE XXXII
EDUCATIONAL BENEFITS

Section 1. Reimbursement.

Employees shall be reimbursed for the tuition cost of all courses which are related to their jobs and which are approved by the Township Manager according to the following schedule:

<u>Grade</u>	<u>Reimbursement</u>
A	100%
B	75%
C	50%
D, F or Incomplete	0%

Employees wishing to enroll in course work and receive reimbursement must receive prior approval from the Township Manager.

Section 2. Number of Courses

Reimbursement shall be for a maximum of two (2) courses per calendar year. In no case shall courses interfere with an employee's normal work schedule unless otherwise approved by the employee's department head and the Township Manager.

ARTICLE XXXIII
SENIORITY ADJUSTMENTS

Section 1.

Each employee covered by this agreement shall be entitled to a seniority bonus in addition to the wages set forth by this contract and according to the following schedule:

	<u>2015</u>	<u>2016</u>
5 - 9 years	300.00	300.00
10-14 years	400.00	400.00
15-19 years	500.00	500.00
20-plus years	600.00	600.00

Section 2.

All bonuses will be made payable to the employees the first pay in December.

Section 3.

Years for purpose of this section shall be defined as the number of completed years as of the date that the seniority adjustment check is due (Ref. Section 2).

ARTICLE XXXIV
RANDOM DRUG TESTING

Section 1.

Effective January 1, 1998 all employees represented by the Bargaining Unit will be subject to random drug testing.

Section 2.

The program will be strictly on a random basis and will be implemented by an independent testing agency chosen by the Township. Testing will be made in the same manner as the CDL (Commercial Drivers License) testing presently in effect.

Section 3.

This program will be operated independent of the program requirements of the CDL and will be subject to the provisions set forth in the Substance Abuse Policy - Program dated November 8, 1993, as amended or revised.

ARTICLE XXXV
JOB POSTINGS

Section 1.

Openings for all positions shall be posted in all work areas for at least seven (7) days.

Section 2.

All full time employees will be given the opportunity to bid on any open position

Section 3.

The Township reserves the right to properly advertise, interview and hire qualified individuals with respect to any open positions should no qualified member of the bargaining unit respond to the postings should no member of the bargaining unit respond to the posting within the seven (7) day period within the seven (7) day period.

ARTICLE XXXIV
CERTIFICATION OF AGREEMENT

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound hereby, have hereunto executed and sealed this Agreement the day and year first above written.

TOWNSHIP OF MARPLE

BY: _____
Michael K. Molinaro, President
Board of Commissioners

ATTEST: _____
Sharon L. Angelaccio
Township Secretary

Marple Township Employees Bargaining Unit

BY: _____
Andrew Lynch, Unit Representative

BY: _____
Michael Kitabjian, Unit Representative

ATTEST: _____

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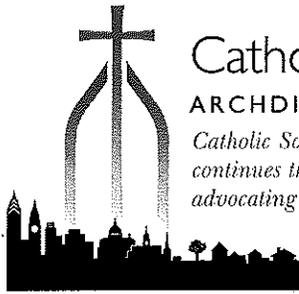
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EXHIBIT A

THE TOWNSHIP OF MARPLE
HOURLY WAGE SCHEDULE
MARPLE TOWNSHIP EMPLOYEES BARGAINING UNIT
JANUARY 1, 2015 TO JANUARY 1, 2017

POSITION	Jan-15	Jan-16
Adm. Asst.	13.39	13.79
Animal Control	15.22	15.68
Asst Tax Adm	15.52	15.99
Cashier/Typist	12.98	13.37
Clerk (PD)	13.39	13.79
Clerk Typist	13.11	13.50
Comp Input Operator	12.84	13.23
Custodian	13.47	13.87
Dispatcher	17.80	18.33
Driver Operator	23.39	24.09
Equip Operator	24.26	24.99
Laborer	16.78	17.28
Mech Supervisor	24.82	25.56
Fleet Supervisor	27.19	28.01
Mechanic - I	21.95	22.61
Mechanic - II	24.31	25.04
Parks Maint Super	25.85	26.63
Public Works Supervisor	25.85	26.63
Receptionist	13.61	14.02
Refuse Supervisor	25.85	26.63
Sewer Maint. Super	25.85	26.63
Sr. Clerk (PD)	15.07	15.52
Truck Driver	21.76	22.41
Turf Equip Mech	21.95	22.61
Turf Equip Operator	21.76	22.41
Turf Laborer	16.78	17.28
Electrician (Salaried position, increases set by the Board of Commissioners)		
Electrician/Signal Tech A	23.39	24.09
Electrician/Signal Tech B	24.31	25.04



Catholic Social Services

ARCHDIOCESE OF PHILADELPHIA

Catholic Social Services of the Archdiocese of Philadelphia continues the work of Jesus by affirming, assisting, and advocating for individuals, families and communities.

PROVIDING HELP • CREATING HOPE

DON GUANELLA VILLAGE

November 4, 2014

Mr. John Lucas
Fourth Ward Commissioner
Marple Township Board of Commissioners
227 South Sproul Road
Broomall, PA, 19008-2397

Dear John,

As you know, Mr. Frank Eichman has been selling Christmas trees and wreaths for over 30 years on the grounds of Don Guanella Village for the benefit of the programs at Don Guanella Village. Over \$800,000 has been raised during this period of time. As you are also aware, the parcel at Don Guanella Village has been sold to Goodman Properties.

Mr. Eichman has requested permission to conduct the sale this year on the Don Guanella Village property and it would begin the day after Thanksgiving this year and would continue through Christmas Day. You will find, in the enclosed letter from Goodman Properties, that they have no objection to the selling of the trees at the Don Guanella site. On behalf of Don Guanella Village and the Archdiocese of Philadelphia, I too am confirming that there is no objection on the part of Don Guanella Village and the Archdiocese of Philadelphia for the sale to take place this year. **I ask that approval for the sale also be granted by Marple Township.**

Thank you for your consideration in this matter and thank you for your many years of support for Don Guanella Village and its residents.

Respectfully yours,

Fr. Dennis M. Weber, SdC

Cardinal Krol Center
1799 South Sproul Road, Springfield, PA 19064
(610) 543-3380 • Fax (610) 543-4657

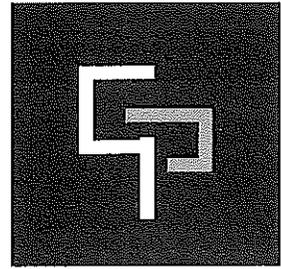
Don Guanella School
1797 South Sproul Road, Springfield, PA 19064
(610) 543-1418 • Fax (610) 328-2136

636 OLD YORK ROAD JENKINTOWN PA 19046
T 215.885.8383 F 215.885.4789
GOODMANPROPERTIES.ORG

Via E-Mail

October 14, 2014

Mr. Frank Eichman
grammeich@comcast.net



**GOODMAN
PROPERTIES**

**Re: 2014 Christmas Tree Sale
Sproul Road & Reed Road
Marple Township, PA**

Dear Frank,

Please let this letter serve as confirmation that Goodman Properties has no objection to your continued tradition of selling Christmas trees at the above referenced location. In order for you to seek formal approval I would think that in addition to Goodman Properties, you will need sign offs from the township and representatives of Don Guenella Village. Once those are obtained, please let us know and we will happily facilitate everything you need from our team.

We look forward to working with you this year. If you have any questions, please do not hesitate to contact me.

Very truly yours,
GOODMAN PROPERTIES


Adam Goodman

October, 6 2014

Township of Marple
Mr Anthony Hamaday
227 South Sproul Rd
Marple, PA

RE: Christmas Tree Lot Permit

Dear Mr Hamaday:

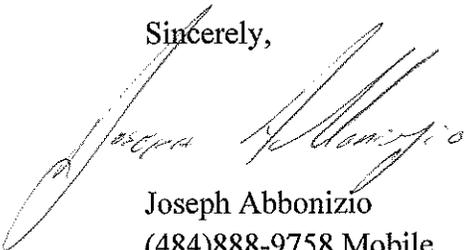
Thanks for taking the time to review my request. I have attached the plan to demonstrate the location on the south east lot of Sproul Lanes parking lot for seasonal Christmas tree sales. The dates I'm requesting a permit for would run from November 28th to December 24th.

Additional Items

- Temporary Fencing to keep area contained
- Location will not reduce parking spaces due to it's location
- Travel lanes will remain open for fire emergency

Thanks again for reviewing my request and please feel free to contact me directly with any questions or concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joseph Abbonzio".

Joseph Abbonzio
(484)888-9758 Mobile



MARPLE TOWNSHIP

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING A PROCESS FOR ENFORCING DISTRAINTS TO ENABLE THE TOWNSHIP TO COLLECT REAL ESTATE TAXES; ESTABLISHING A CIVIL PENALTY FOR TENANTS IN POSSESSION WHO REFUSE TO COMPLY WITH A DISTRAINT NOTICE; EFFECTIVE DATE.

WHEREAS, Marple Township has experienced difficulties in collecting real estate taxes from rental properties; and

WHEREAS, pursuant to the authority of the Act of May 25, 1945, P.L. 1050; §19, 72 P.S. 5511.19, a municipality is authorized to collect rent from a tenant in possession of real property where the land owner has failed to pay real estate taxes; and

WHEREAS, enforcement is authorized by the Tax Collector; and

WHEREAS, it is necessary to Ordain civil penalties for those tenants who refuse to comply with a notice of distraint; and

WHEREAS, Township Board of Commissioners has determined that this Ordinance is in the best interests and welfare of the residents of the Township; and

WHEREAS, this Ordinance is authorized by the First Class Township Code and the statute cited above.

NOW, THEREFORE, it is hereby ORDAINED as follows:

- 1] The 'WHEREAS' clauses hereinabove are incorporated into this Ordinance.

2] The Township tax collector or the delinquent tax collector as the case may be is hereby authorized to utilize and enforce the provisions of the Act of May 25, 1945, P.L. 1050, 19, 72 P.S. 5511.19. If any tenant fails to pay any rent to the tax collector following service of a notice of distraint, the tax collector or other Township official is authorized to institute civil litigation against such tenant for the tenant's failure to comply with the distraint. Such civil litigation is authorized by the tax collector and may be prosecuted in the name of the Township and initiated by any Township official.

3] Any tenant who fails to comply with a distraint notice shall be subject to a civil penalty for such refusal in the amount of \$500.00 for each month such tenant fails to pay commencing on the first day of the month following service of the distraint. Such tenant shall also be liable for court costs and reasonable costs and fees incurred by the Township or tax collector in pursuing a remedy against a noncomplying tenant. Any net proceeds received by the tax collector or Township shall be applied to the outstanding tax bill.

4] If any portion of this Ordinance is found by a court of competent jurisdiction to be illegal or unconditional, then it is deemed to be the intent of Township Board of Commissioners that the balance of this Ordinance would have been enacted irrespective of said invalid portion.

5] This Ordinance shall take effect immediately.

ENACTED AND ORDAINED this day of 2014.

Township of Marple
Board of Commissioners

BY: _____
Michael K. Molinaro, President
Board of Commissioners

ATTEST: _____
Sharon L. Angelaccio
Township Secretary

DISTRAINT

TO: Tenant in Possession _____

RE: Owner: _____
Name

Address

PROPERTY: _____
(address of property and attach copy of assessment)

Take notice that Marple Township, by its Tax Collector, hereby distrains upon rent due from the tenant above named to the owner above named; this distraint includes rent due and to be due until the real estate taxes, penalty and interest and other charges are paid in full. The owner above named has failed to pay Township taxes on the property described above. The tenant is in possession of the property and pays rent to the owner. A copy of the tax statement as of this date is attached.

This distraint is made pursuant to the authority of Ordinance No. 1089 and by state statute, the Act of May 25, 1945, P.L. 1050, 19, 72 P.S. 5511.19, a copy of which is attached. **Tenant may deduct all sums paid to the Tax Collector from rent due the owner. Tenant is hereby ordered to forward all rent directly to the Tax Collector at the address designed below until such time as the real estate taxes, penalty and interest are paid in full. Failure to comply with this notice may result in civil prosecution by the tax collector and the imposition of a civil penalty. Please indicate the property owner and property address on your payment and forward to Tax Collector for Marple Township at:**

Name and Address

By: _____
Tax Collector

Date of Notice: _____

Delivered To: _____
Name of person

Date Delivered to Tenant: _____

Date Copy mailed to Owner: _____

Library Book Sale

Anthony Hamaday

From: MA Director [madirector@delcolibraries.org]
Sent: Monday, November 03, 2014 10:18 AM
To: ahamaday@marpletwp.com
Subject: Sign request for MPL Friedns

Hi Tony,

Cindy said you need a request from me to allow them to put out Book sale signs. I am requesting.

Thanks
Debbie

Invitation to Bid

Sealed bids will be received electronically through PennBid™ by The Township of Marple for the Library/Administration Building Upgrades: Contract Nos. 6-M (Mechanical Contract) and 6-E (Electrical Contract) until 11:00 AM, prevailing time, on the 3RD day of December 2014 at which time they will be publicly read at the Marple Township administrative office, 227 S. Sproul Road, Broomall, PA 19008. All documents and solicitation details are available anytime at PennBid™ (www.ebidexchange.com\PennBid). Click on the “Solicitations” and “View” tabs.

A pre-bid meeting will be held at the Marple Township Municipal Building, 227 S. Sproul Road, Broomall, PA 19008, at 10:00 a.m. on November 20, 2014.

Each bid must be accompanied by a certified check or bid bond payable to the Owner in an amount of not less than ten percent (10%) of the bid or bids. Only bonds from companies licensed to do business in the state where the Owner is located will be accepted and the bond shall so state same.

The Scope of Work for this project is generally described as follows:

1. Contract No. 6-M (Mechanical Contract) – Removal and replacement of HVAC units, controls, ductwork and piping.
2. Contract No. 6-E (Electrical Contract) – Removal and replacement of drop ceiling panels and grid, interior & exterior lighting, transformer, electrical components for new HVAC system, and installation of new emergency generator.

This project is subject to prevailing wage rates in accordance with Pennsylvania Department of Labor and Industry. Bids must be submitted unconditionally. No bidder may withdraw bid within SIXTY (60) days after the scheduled closing time for receipt of bids.

The Owner reserves the right to waive any informalities, or to reject any or all bids.

BY THE ORDER OF THE
BOARD OF COMMISSIONERS

Sharon L. Angelaccio
Township Secretary

Board of Commissioners

Michael K. Molinaro, President
John J. Lucas, Vice President
Joseph A. Rufo
Jan G. Ceton
Robert Fortebuono
John R. Longacre, II
Daniel D. Leefson

Anthony T. Hamaday
Township Manager

Sharon L. Angelaccio
Township Secretary

J. Adam Matlawski, Esq.
Township Solicitor



227 South Sproul Road
Broomall, PA 19008-2397
www.marpletwp.com

John P. Capuzzi, Jr.
Treasurer

Kathleen M. Yanoshak
Controller

Edward E. O'Lone, CPA
Director of Finance

Joseph C. Romano
Director of Code Enforcement

Edward T. Cross
Director of Public Works

Joseph A. Mastronardo, P.E.
Township Engineer

Jan G. Ceton
Emergency Management Coordinator

MRPL 0109

November 7, 2014

Joseph Romano, Director of Code Enforcement
Marple Township
227 South Sproul Road
Broomall, PA 19008

**RE: Ravenscliff – Phase I Punch List
Escrow Release #4**

Dear Mr. Romano:

We received an email request on October 10, 2014 from Sentinel Ridge Development, LLC for a release of \$61,237.00 from improvements securities for the referenced project. Based on our observation of the work, we recommend the following reduction:

Original Escrow Amount	\$	169,904.45
Released to Date	\$	<u>24,588.50</u>
<i>Balance Prior to the Release</i>	\$	<i>145,315.95</i>
Recommended by this Release	\$	<u>34,920.00</u>
<i>Balance After This Release</i>	\$	<i>110,395.95</i>

The requested funds have been adjusted as follows: street lighting is withheld until the lighting is operational, geotechnical engineering is withheld due to the failure of an unpermitted retaining wall that needs to be repaired, and contingency have been withheld until the final release.

The recommended funds may be released to The Benson Companies; however the cost for additional construction inspections and administration in the amount of \$1,622.50 is to be paid to Maple Township for reimbursement of the enclosed engineering fees.

Attached is a Declaration of Completion to be signed by the Township Manager. Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Sincerely,

Handwritten signature of Joseph A. Mastronardo.

Joseph A. Mastronardo, PE
Senior Engineer
PENNONI ASSOCIATES INC.
Township Engineer
JAM/epj

cc: Anthony Hamaday, Township Manager

Bo Erixson, The Benson Companies

**RAVENSCLIFF – PHASE I PUNCH LIST
DECLARATION OF COMPLETION
ESCROW RELEASE No. 4**

We the undersigned hereby declare that the work performed by Sentinel Ridge Development, LLC, relative to construction to address punch list issues at the Ravenscliff Subdivision – Phase I has been completed to the extent of \$59,508.50 and this Declaration authorizes the reduction of the escrow by the sum of \$34,920.00.

It is hereby agreed that the release of the said funds as authorized by this Declaration shall not be construed as the acceptance of work by the Township nor shall this Declaration act or constitute as any waiver by the Township of the work as completed. The Township reserves the right to inspect the said work and to require the Developer to correct any and all deficiencies.

Date: _____

Anthony Hamaday
Township Manager

Date: 11/7/14 _____



Joseph A. Mastronardo, PE
Senior Engineer
PENNONI ASSOCIATES INC.
Township Engineer

In accordance with the Township-Builders Escrow Agreement for public improvements for the above referenced project, we hereby request public monies to be released from escrow for the following items of work which have been completed:

Item	Description of Work	Scheduled value	Previously approved	This period	Total completed	Balance to finish
EROSIONS CONTROL						
1	Maintenance Of E&S Controls	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
2	Infiltration Basin C1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
3	Additional E&S Measures per Site Meeting on 7/17/13	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	Subtotal	\$26,000.00	\$0.00	\$0.00	\$0.00	\$26,000.00
PAVING						
4	Stamped asphalt	\$19,000.00	\$0.00	\$0.00	\$0.00	\$19,000.00
5	Collapsible Pipe Bollards	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00
6	1-1/2" ID2 wearing (Summer 2013)	\$16,549.00	\$16,549.00	\$0.00	\$16,549.00	\$0.00
7	1-1/2" ID2 wearing (In reserve - if needed for future damage)	\$16,549.00	\$0.00	\$0.00	\$0.00	\$16,549.00
8	Line Painting & Signage	\$1,575.00	\$0.00	\$0.00	\$0.00	\$1,575.00
	Subtotal	\$56,073.00	\$16,549.00	\$0.00	\$16,549.00	\$39,524.00
LANDSCAPING						
9	Shade/Street Trees	\$3,180.00	\$0.00	\$3,180.00	\$3,180.00	\$0.00
10	Ornamental Trees	\$750.00	\$0.00	\$750.00	\$750.00	\$0.00
11	Shrubs	\$350.00	\$0.00	\$350.00	\$350.00	\$0.00
	Subtotal	\$4,280.00	\$0.00	\$4,280.00	\$4,280.00	\$0.00
ENGINEERING						
12	Monuments	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00
13	As-Built Plans	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00
	Subtotal	\$8,750.00	\$0.00	\$0.00	\$0.00	\$8,750.00
SIDEWALK						
14	Sidewalk	\$14,040.00	\$0.00	\$14,040.00	\$14,040.00	\$0.00
	Subtotal	\$14,040.00	\$0.00	\$14,040.00	\$14,040.00	\$0.00
STREET LIGHTING						
15	Street Lights	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00
	Subtotal	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00
PARKING						
16	Ten (10) Parking Spaces 10x20	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00
	Subtotal	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00
MISCELLANEOUS						
17	Geotechnical Engineer	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00
18	Fencing (Post & Rail)	\$6,600.00	\$0.00	\$6,600.00	\$6,600.00	\$0.00
	Subtotal	\$15,100.00	\$0.00	\$6,600.00	\$6,600.00	\$8,500.00
	Subtotal	\$147,743.00	\$16,549.00	\$34,920.00	\$51,469.00	\$96,274.00
	5% TOWNSHIP INSPECTION	\$7,387.15	\$7,387.15	\$0.00	\$7,387.15	\$0.00
	10% CONTINGENCY	\$14,774.30	\$652.35	\$0.00	\$652.35	\$14,121.95
	TOTAL AMOUNT OF CONSTRUCTION ESCROW FUNDS	\$169,904.45	\$24,588.50	\$34,920.00	\$59,508.50	\$110,395.95
	APPROVED THIS RELEASE			\$34,920.00		
	REMAINING BALANCE OF ESCROW FUNDS					\$110,395.95



INVOICE
 Philadelphia, PA
 215-222-3000 Fax: 215-222-3588

Remit Payment To:
Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproul Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice # : 591370
Invoice Date : 05/21/2014
Project : MRPL0109
Project Name : Ravenscliff - Old Marple Road

For Services Rendered through: 4/27/2014

Contract Code: MRPL01

Phase : ** -- Professional Services**

Review invoices and inspection reports in regards to request to release escrow funds. Prepare and issue recommendation to the Township for Phase I escrow #3. Project communications and coordination with Township staff.

Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Associate Engineer	6.25	90.00	562.50
Engineering Technician I	1.00	68.00	68.00
Labor Total:	7.25		630.50
Phase Subtotal			630.50

Amount Due This Invoice **\$630.50**

Phase : ** -- Professional Services**

Labor

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Gillen, Patrick J. - Engineering Technician I	04/23/2014	1.00
Gillen, Patrick J.	Total:	1.00
Johnson, Eric P. - Associate Engineer	04/01/2014	0.50
Johnson, Eric P. - Associate Engineer	04/02/2014	0.50
Johnson, Eric P. - Associate Engineer	04/04/2014	2.50
Johnson, Eric P. - Associate Engineer	04/07/2014	2.50
Johnson, Eric P. - Associate Engineer	04/08/2014	0.25
Johnson, Eric P.	Total:	6.25
Labor Total:		7.25



INVOICE
 Philadelphia, PA
 215-222-3000 Fax: 215-222-3588

Remit Payment To:
Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproui Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice # : 607329
Invoice Date : 09/23/2014
Project : MRPL0109
Project Name : Ravenscliff - Old Marple Road

For Services Rendered through: 8/31/2014

Contract Code: MRPL01

Phase : 01 -- Phase I Development

Site visit to observe construction conditions of required site improvements; coordination with field engineer.

Labor

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Municipal Engineer	0.50	118.00	59.00

Labor Total:	0.50		59.00
Phase Subtotal			59.00

Amount Due This Invoice **\$59.00**

Phase : 01 -- Phase I Development

Labor

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Mastronardo, Joseph A. - Municipal Engineer	08/12/2014	0.50
Mastronardo, Joseph A.	Total:	0.50
	
Labor Total:		0.50



INVOICE
 Philadelphia, PA
 215-222-3000 Fax: 215-222-3588

Remit Payment To:
Pennoni Associates Inc.
P.O. Box 827328
Philadelphia, PA 19182-7328

Township of Marple
227 South Sproul Road
Broomall, PA 19008
Attention: Anthony Hamaday

Invoice # : 611429
Invoice Date : 10/22/2014
Project : MRPL0109
Project Name : Ravenscliff - Old Marple Road

For Services Rendered through: 9/28/2014

Contract Code: MRPL01

Phase : 01 -- Phase I Development

Construction observation for required site improvements.
 Review requested field change for site lighting and sidewalk construction materials.
 Coordination with contractor and engineer regarding punchlist issues and requirements for as-built plans.
 Project communications and coordination with Township staff.

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Project Engineer	5.75	108.00	621.00
Associate Engineer	1.50	90.00	135.00
Municipal Engineer	1.50	118.00	177.00
Labor Total:	8.75		933.00
Phase Subtotal			933.00

Amount Due This Invoice **\$933.00**

Phase : 01 -- Phase I Development

<u>Employee Name</u>	<u>Date</u>	<u>Hours</u>
Johnson, Eric P. - Associate Engineer	09/26/2014	1.50
Johnson, Eric P.	Total:	1.50
Mastronardo, Joseph A. - Municipal Engineer	09/19/2014	0.50
Mastronardo, Joseph A. - Municipal Engineer	09/23/2014	1.00
Mastronardo, Joseph A.	Total:	1.50
Noll, Lloyd - Project Engineer	09/09/2014	0.75
Noll, Lloyd - Project Engineer	09/11/2014	0.50
Noll, Lloyd - Project Engineer	09/17/2014	2.50
Noll, Lloyd - Project Engineer	09/22/2014	2.00
Noll, Lloyd	Total:	5.75
Labor Total:		8.75

INVOICES DUE ON RECEIPT. Invoices outstanding over 30 days will have a Service Charge of 1 1/2% per month.



October 10, 2014

Mr. Joseph Mastronardo
Township of Marple
227 S. Sproul Rd.
Broomall, PA 19008

**RE: Ravenscliff Phase I
Escrow Release # 4 \$61,237.00**

Dear Joe:

We are requesting Escrow Release # 4 in the amount of \$61,237.00 for Ravenscliff Phase I.

Please release the funds from the Cash Escrow account and make check payable to Sentinel Ridge Development, LLC. Please verify the account balance after this release. Please contact Bo Erixson at 610-721-1495 if you have any questions.

Sincerely,
The Benson Companies



Debra A. Collins
Director of Operations

Enclosure

Cc: Anthony Hamaday, Township Manager, Marple Township

**MARPLE TOWNSHIP
CASH ESCROW ESTIMATE**

Project: Ravenscliff - Phase 1 (29 Units)

Escrow Release # : 4

DATE: 10/10/2014

ITEM	DESCRIPTION	UNIT	QTY.	UNIT COST	ESCROW AMOUNT	PREVIOUSLY APPROVED	THIS REQUEST	BALANCE
EROSIONS CONTROL								
	Maintenance of E & S Controls	LS	1	\$ 20,000.00	\$ 20,000.00			\$ 20,000.00
	Infiltration Basin C1	LS	1	\$ 1,000.00	\$ 1,000.00			\$ 1,000.00
	Additional E&S Measures per site meeting on 7/17/2013	LS	1	\$ 5,000.00	\$ 5,000.00			\$ 5,000.00
STONE & PAVING								
	Stamped asphalt	SF	2,375	\$ 8.00	\$ 19,000.00			\$ 19,000.00
	Collapsible Pipe Bollards	EA	4	\$ 600.00	\$ 2,400.00			\$ 2,400.00
	1-1/2" ID2 wearing (summer 2013)	SY	2,470	\$ 6.70	\$ 16,549.00	\$ 16,549.00		\$ -
	1-1/2" ID2 wearing (in reserve - if needed for future damage)	SY	2,470	\$ 6.70	\$ 16,549.00			\$ 16,549.00
	Line Painting & Signage	EA	1	\$ 1,575.00	\$ 1,575.00			\$ 1,575.00
LANDSCAPING								
	Shade/Street Trees	EA	12	\$ 265.00	\$ 3,180.00			\$ 3,180.00
	Ornamental Trees	EA	3	\$ 250.00	\$ 750.00			\$ 750.00
	Shrubs	EA	10	\$ 35.00	\$ 350.00			\$ 350.00
ENGINEERING								
	Monuments	EA	18	\$ 125.00	\$ 2,250.00			\$ 2,250.00
	As-Built Plans	LS	1	\$ 6,500.00	\$ 6,500.00			\$ 6,500.00
SIDEWALKS								
	SIDEWALKS	SOFT	3,120	\$ 4.50	\$ 14,040.00			\$ 14,040.00
STREET LIGHTING								
	Street Lights	Each	9	\$ 1,500.00	\$ 13,500.00			\$ 13,500.00
PARKING								
	Ten (10) Parking Spots 10 x 20	SOFT	2,000	\$ 5.00	\$ 10,000.00			\$ 10,000.00
MISCELLANEOUS								
	Geotechnical Engineer	LS	1	\$ 8,500.00	\$ 8,500.00			\$ 8,500.00
	Fencing (Post & Rail)	LF	600	\$ 11.00	\$ 6,600.00			\$ 6,600.00
SUBTOTAL								
	5% TOWNSHIP INSPECTION PER MPC				\$ 147,743.00	\$ 16,549.00	\$ 55,670.00	\$ 75,524.00
	10% CONTINGENCY PER MPC				\$ 7,387.15	\$ 7,387.15	\$ -	\$ 0.00
	TOTAL TOWNSHIP PROPOSED ESCROW				\$ 14,774.30	\$ 652.35	\$ 5,567.00	\$ 8,554.95
					\$ 169,904.45	\$ 24,588.50	\$ 61,237.00	\$ 84,078.95

ownship Signature

**MARPLE TOWNSHIP
CASH ESCROW ESTIMATE**

Project: Ravenscliff - Phase 1 (29 Units)

Escrow Release # : 4

DATE: 10/10/2014

ITEM	DESCRIPTION	UNIT	QTY.	UNIT COST	ESCROW AMOUNT	PREVIOUSLY APPROVED	THIS REQUEST	BALANCE
EROSIONS CONTROL								
	Maintenance of E & S Controls	LS	1	\$ 20,000.00	\$ 20,000.00			\$ 20,000.00
	Infiltration Basin C-1	LS	1	\$ 1,000.00	\$ 1,000.00			\$ 1,000.00
	Additional E&S Measures per site meeting on 7/17/2013	LS	1	\$ 5,000.00	\$ 5,000.00			\$ 5,000.00
STONE & PAVING								
	Stamped asphalt	SF	2,375	\$ 8.00	\$ 19,000.00			\$ 19,000.00
	Collapsible Pipe Bollards	EA	4	\$ 600.00	\$ 2,400.00			\$ 2,400.00
	1-1/2" ID2 wearing (summer 2013)	SY	2,470	\$ 6.70	\$ 16,549.00	\$ 16,549.00		\$ -
	1-1/2" ID2 wearing (in reserve - if needed for future damage)	SY	2,470	\$ 6.70	\$ 16,549.00			\$ 16,549.00
	Line Painting & Signage	EA	1	\$ 1,575.00	\$ 1,575.00			\$ 1,575.00
LANDSCAPING								
	Shade/Street Trees	EA	12	\$ 265.00	\$ 3,180.00			\$ 3,180.00
	Ornamental Trees	EA	3	\$ 250.00	\$ 750.00			\$ 750.00
	Shrubs	EA	10	\$ 35.00	\$ 350.00			\$ 350.00
ENGINEERING								
	Monuments	EA	18	\$ 125.00	\$ 2,250.00			\$ 2,250.00
	As-Built Plans	LS	1	\$ 6,500.00	\$ 6,500.00			\$ 6,500.00
SIDEWALKS								
	SIDEWALKS	SQFT	3,120	\$ 4.50	\$ 14,040.00			\$ 14,040.00
STREET LIGHTING								
	Street Lights	Each	9	\$ 1,500.00	\$ 13,500.00			\$ 13,500.00
PARKING								
	Ten (10) Parking Spots 10 x 20	SQFT	2,000	\$ 5.00	\$ 10,000.00			\$ 10,000.00
MISCELLANEOUS								
	Geotechnical Engineer	LS	1	\$ 8,500.00	\$ 8,500.00			\$ 7,250.00
	Fencing (Post & Rail)	LF	600	\$ 11.00	\$ 6,600.00			\$ 6,600.00
SUBTOTAL								
	5% TOWNSHIP INSPECTION PER MPC				\$ 147,743.00	\$ 16,549.00		\$ 55,670.00
	10% CONTINGENCY PER MPC				\$ 7,387.15	\$ 7,387.15		\$ 0.00
	TOTAL TOWNSHIP PROPOSED ESCROW				\$ 14,774.30	\$ 652.35		\$ 5,567.00
					\$ 169,904.45	\$ 24,588.50		\$ 61,237.00
								\$ 84,078.95

Township Signature



SENTINEL RIDGE DEVELOPMENT, LLC

A John Benson Community

110 N. Phoenixville Pike Suite 100 Malvern PA 19355 610-296-8175 F:610-296-8176

October 10, 2014

Mr. Joseph Mastronardo
Township of Marple
227 S. Sproul Rd.
Broomall, PA 19008

**RE: Ravenscliff Phase I
Escrow Release # 4 \$61,237.00**

Dear Joe:

We are requesting Escrow Release # 4 in the amount of \$61,237.00 for Ravenscliff Phase I.

Please release the funds from the Cash Escrow account and make check payable to Sentinel Ridge Development, LLC. Please verify the account balance after this release. Please contact Bo Erixson at 610-721-1495 if you have any questions.

Sincerely,
The Benson Companies

Debra A. Collins
Director of Operations

Enclosure

Cc: Anthony Hamaday, Township Manager, Marple Township